



Scarborough Primary School Board

2 August 2017

6.30PM

Library

Jason Crofts (Principal) Trisha Lee (Chair) Erica Salt (Deputy Principal) Debbie Potter (Teacher) Dawn Jones (Teacher) Apologies Sonia Allin (Community member)	Andrea Marchesi (Parent member) Diane Hall (Parent elected member) Resigned Corey Jackson (Parent member) Felicity Walker (Parent member - P&C rep) Paul Hamilton (Parent member) Apologies
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Agenda Ref	Item	Notes / Resolution	Action
	Welcome and overview of meeting TL	Apologies from Dawn and Paul Resignation from Diane Hall – letter of resignation tabled	
1	Previous minutes	Endorsed: SA Seconded: FW	
2	Financial Update - JC a. OLB Statement June (emailed out) b. OLB Cash report June (emailed out)	Three new e-boards newly installed. Plan to do more in 2018 in need priority. We have a replacement schedule for IT hardware. If need to refurbish a room for class use, we use our funds to buy hardware. Budgeted for 38 Kindys for 2018 currently enrolled. Discussion around projected numbers for 2018. Current projection is 197. Voluntary contribution estimate set at approx. 60% currently.	
3	From previous minutes:	<ol style="list-style-type: none"> Bio updates for websites Voluntary contribution survey Marketing update: JC and PH met and set up Google analytics for our website. Working with app developers to see what info we can get on its use 	<ol style="list-style-type: none"> Just awaiting DP photo. ES to sort To occur before next meeting PH to share at next meeting

4	P&C Update FW	<ul style="list-style-type: none"> - Major topics of discussion: food truck night 24 November - Canteen working well on voluntary basis: financially positive - Fundraising items: Earn and Learn/Entertainment books, cake sale for cross-country 	
5	General business	<ol style="list-style-type: none"> 1. IPS review dates and draft review agenda JC Tabled and discussed 2. IPS documentation DRAFT JC Tabled and discussed 3. DPA – what learning do we need? JC Self-review to be completed by JC and ES. Discussion around whether there are knowledge gaps within the DPA 4. Student survey data analysis CJ: displayed and results discussed. Can we make results more robust? 5. Diane Hall has resigned from the board via email. 6. Kindy orientation day set for 15 November: 2 sessions: 9am and 10.30am. CJ, FW and TL keen to attend 	<ol style="list-style-type: none"> 1. IPS review – all board members welcome to be part of board session on 18 September at 9.00. Inform JC if you are available to attend 2. As above 3. DPA: JC to present self-assessment to board at next meeting. All board to review DPA prior to next meeting to identify knowledge gaps 4. JC to ask for snapshot of percentages of like-schools. JC to send on to CJ 5. JC to action process of replacing Diane's board position, advertising via the newsletter and app 6. Looking for available board members to represent board at orientation days: please email JC.
	Signed:	<p style="text-align: center;">_____ Trisha Lee – School Chair</p>	Date: _____

Meeting Concluded: 7.50pm. Next Meeting: 30 August 6.00pm – in LIBRARY