



Scarborough Primary School Board

22 November 2017 – OPEN MEETING

6.00PM

Library

<p>Jason Crofts (Principal) Trisha Lee (Chair) Erica Salt (Deputy Principal) Debbie Potter (Teacher) Dawn Jones (Teacher) Sonia Allin (Community member) APOLOGIES</p>	<p>Andrea Marchesi (Parent member) APOLOGIES Corey Jackson (Parent member) Felicity Walker (Parent member - P&C rep) Paul Hamilton (Parent member) Hamish Johnston (Parent member)</p>
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Agenda Ref	Item	Notes / Resolution	Action
	Welcome and overview of meeting TL		
1	<p>a. Protocols and procedures for open meeting</p> <p>b. Summary of board achievements TL</p>	<p>a. No visitors</p> <p>b. Improved links between board and P&C – thanks to FW JC and ES prep for IPS review, plus support from board and staff and student input Feedback from IPS review – focus on target setting Positive feedback on role of board. Confidence that board heading in positive direction. Next year focus on receiving more nominations for board: promote the role of board and negate barriers</p>	<p>Look into strategies to engage further interest from parents and community: form part of marketing agenda</p> <p>All board meetings to be open from start of 2018</p>
2	Previous minutes	<p>Endorsed: DJ Seconded: DP</p>	
3	<p>Financial Update - JC</p> <p>a. OLB Statement Oct (emailed out)</p> <p>b. OLB Cash report Oct</p>	<p>Numbers appear high as just pre-expenditure on several bills Preliminary budget meeting for 2018 has taken place with finance committee. Dept of Ed has reduced funding to all IPS schools for admin of IPS. Student-centred funding figures still to be released.</p>	

	(emailed out) c. OLB Minimum expenditure requirement	Minimum expenditure requirements have been met for 2017. Census for 2018 in Week 2 Term 1, after which budget is determined. Anticipated numbers for 2018: 189 Capital upgrades commitments: tender out to line ceiling of UCA, removing flexi-plastic and covering space between art room and UCA – grounds committee met to prioritise and get work done.	
4	From previous minutes:	<ol style="list-style-type: none"> 1. Funding levels 2018 - Not yet released 2. School board membership 2018 - 3 nominations – HJ, CJ and TL, all of who will be now on the board. PH has handed in his resignation for end of the year. 3. Marketing subgroup update tabled and discussed by JC 4. Sponsorship and donation policy – amended and discussed. Endorsed by board 5. Student survey data for like schools – CJ presented and discussion around patterns 6. Dress code – rash vest. 7. IPS review summary sheet 	<ol style="list-style-type: none"> 1. To be distributed once known by JC 2. Promotion of positions for 2018. JC to announce results of ballot in newsletter tomorrow 3. Support proposed strategy: TL to hand over Facebook page to ES and JC 4. JC to publish on website 5. JC and CJ to discuss further – where to from here 6. HJ to pass on details of rash vests to ES to be pursued. 7. IPS review to be forwarded to board once released
4	P&C Update FW	Food truck night on Friday. Wristbands on sale for children's entertainment Disco at end of term – not fundraising Uniform – potential to change school shirts to different fabric and retiring some uniform items Canteen going well – volunteers every week. No contact from out-sourcing group for food provision	
5	General business	Business Plan progress	Feedback to ES on format and items for inclusion: focus on Key Objectives by 1.12.17. cc all board into comments.
	Signed:	_____ Corey Jackson – School Vice-Chair	Date: _____

Meeting Concluded: 7.48pm . Next Meeting: 21 February 2018 6.00pm – in LIBRARY