



# Scarborough Primary School Board

**2 August 2017**

**6.30PM**

**Library**

<p>Jason Crofts (Principal)          Trisha Lee (Chair)          Erica Salt (Deputy Principal)          Debbie Potter (Teacher)          Dawn Jones (Teacher)          Sonia Allin (Community member)</p>	<p>Andrea Marchesi (Parent member)          Corey Jackson (Parent member)          Felicity Walker (Parent member - P&amp;C rep)          Paul Hamilton (Parent member)          Hamish Johnston (Parent member)</p>
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Agenda Ref	Item	Notes / Resolution	Action
	Welcome and overview of meeting TL	Welcome to Hamish Johnston	
1	Previous minutes	Endorsed: DP Seconded: SA	
2	Financial Update - JC a. OLB Statement July (emailed out) b. OLB Cash report July (emailed out)	a. and b. tabled. Mirella Barilla took place of Robyn Smith for LSL Budgets as expected Figures for 2018 have been delayed n being announced. Being released on 8.9.17 EBA year – wages review year	
3	From previous minutes:	<ol style="list-style-type: none"> <li>1. Marketing update: PH created draft document</li> <li>2. Voluntary contribution survey: CJ has contributions by month and year level and mapped to strategies used across year.</li> <li>3. IPS Review: thumb drive of documentation (strategic only) distributed to all board members and reviewed. Agenda for two days discussed including discussion points from reviewers</li> <li>4. Self-assessment to board</li> </ol>	<ol style="list-style-type: none"> <li>1. PH to distribute draft document to all for comment (via JC). Marketing team to meet and bring back to next meeting</li> <li>2. JC and CJ to meet this week</li> <li>3. JC to send out sections of IPS agenda pertinent to the board. RSVP re. IPS meeting. Any queries from documentation,</li> </ol>

			email to board. Significant queries to be raised and extra board meeting to be scheduled if required.
4	P&C Update FW	No P&C meeting since last meeting Fathers' Day stall in place and very successful Sausage sizzle at faction carnival	
5	General business	<ol style="list-style-type: none"> <li>1. Buildings and maintenance: update on playground resurfacing – unknown what will happen. Box gutters: design fault so highly likely to have works done on roof. UCA: school responsible for any upgrades/repairs. Discussion around community support for repairing UCA. Applying for a grant to add science resources to art room</li> <li>2. Workforce Planning 2018 and beyond: tabled and discussed</li> <li>3. NAPLAN 2017 Summary: online trial this term. NAPLAN snapshot 2017 presented and discussed</li> <li>4. Board membership for 2018 process and timeline</li> <li>5. Student attendance summary Semester 1 2017: tabled and discussed</li> <li>6. Biographies</li> </ol>	<ol style="list-style-type: none"> <li>1. None</li> <li>2. JC to investigate median for staff absences</li> <li>3. My School website good reference point for further info on like schools</li> <li>4. JC to begin process in Week 3 of Term 4</li> <li>5. None</li> <li>6. Biography from HJ to ES for website</li> </ol>
	Signed:	_____ Trisha Lee – School Chair	Date: _____

Meeting Concluded: 8.05pm. Next Meeting: 18 October 2017 6.00pm – in LIBRARY

(22 November 2017 final meeting for year)