



### ELECTRONIC DEVICE AND INTERNET POLICY

#### Rationale

Access to electronic devices and Internet services at Scarborough Primary School is provided to support and extend learning activities and experiences. Primarily, the Internet is used for curriculum purposes and the transfer of information relevant to the goals of the school and the classroom. Students and staff should take personal responsibility for ensuring that what they access on the internet is consistent with the philosophy of the school. The use of the internet should be fair and equitable, legal and ethical and should be consistent with existing school and Department of Education policies.

#### Relevant DoE Policy and Guidelines

Documents are available from the Department of Education website or on request from the school administration.

Students Online Policy 2015

Students Online Guidelines 2014

Information Communication Technologies Security Policy 2015

Social Media in Schools 2010

#### Relevant Scarborough PS Policy and Guidelines

Email Communication Policy

Behaviour Education Guidelines and Procedures

SPS Digital Device Use Agreement 1-3

SPS Digital Device Use Agreement 4-6

Cyber Safety Policy (to be developed)

#### The School makes the commitment to

- Ensure the ICT committee meets, as a minimum, 4 times per year and has community and staff representation.
- Maintain a hardware replacement schedule, including budget allocation, to ensure the sustainability of the ICT program.
- Establish and deliver an explicit learning program for students, staff and parents.
- Establish the use of CONNECT (DoE developed portal) as the method of student email use and communication.
- Conduct explicit teaching on safe use of the internet and social media as part of the health curriculum.

- Ensure staff use of online services is compliant with SPS and DoE policy and guidelines.
- Explicitly plan for opportunities to embed the use of ICT into the curriculum as part of the teaching, learning, assessment and reporting process.
- Provide explicit professional learning opportunities for staff and parents on the use of ICT resources.

### **Digital Device and Internet use guidelines**

- All students will complete *SPS Digital Device Use Agreement* prior to receiving a login for the school network. Compliance with the agreement is a condition of ongoing access to online services.
- Parents will complete an Application for Online Services Account prior to students accessing Connect and obtaining a det.wa email
- Staff will use ICT within the classroom to provide explicit learning experiences as well as consolidate skills.
- Staff will use the *SCASA ICT Capability*<sup>1</sup> documentation to ensure students are receiving appropriate opportunities and instruction for level of schooling.
- Inappropriate use of ICT resources will be managed via the SPS Behaviour Education Guidelines and Procedures.

1. SCASA ICT Capability - <http://k10outline.scsa.wa.edu.au/home/p-10-curriculum/general-capabilities-over/information-and-communication-technology-ict-capability/introduction/scope-of-ict-capability>

Review Date: Semester 2, 2017