



SCARBOROUGH  
PRIMARY SCHOOL

## SCARBOROUGH PRIMARY SCHOOL BOARD CODE OF CONDUCT

### Our Vision

Scarborough Primary School is dedicated to providing:

- Excellence in education through a range of inclusive and contemporary programs across all learning areas.
- A learning environment that is safe, positive and stimulating. A place where everyone is encouraged to develop resilience and reach their full potential.
- Opportunities for open communication by all members of the school community that supports an environment where learning is embraced.
- A friendly family-orientated culture with strong parent and community commitment and participation.

### Our Values

#### Learning

At Scarborough we have a positive approach to developing life long learning in all members of our school community. We believe that everyone has the capacity to learn and develop skills that are essential to becoming valuable members of society.

#### Excellence

We set high expectations and challenge all members of the school to '*strive*' for and achieve excellence.

#### Equity

At Scarborough we recognise that we are all different. We provide an inclusive environment where cultural, social and learning differences are recognised so that individual needs can be catered for in an accepting and non-discriminatory way.

#### Care

We provide a school culture that is characterised by trust, mutual respect, strong partnerships with community members and a strong value for the environment.

### Our Protocol

The School Board is accountable to, and must report to, both its local school community and the Department of Education.

The School Board will abide by all the relevant legislation and industrial agreements.

The School Board will behave in a civil and respectful manner at Board meetings and in the course of Board business. .

Discrimination on any grounds is prohibited, as is any form of sexual discrimination and/or harassment.

The underlying principles of the School Board Code of Conduct include the promotion of:

- respectful partnerships;
- clear and honest two-way communication;
- transparent processes;
- democratic, informed decision making; and
- personal and professional integrity.

Conflict between School Board members needs to be dealt with respectfully and fairly and in a manner reflects the principles of natural justice.

All Board members are expected to represent all sectors of the school community. Members are not there to represent just one viewpoint or the view of an individual. School Board members will therefore regularly seek the views and opinions of the whole school community, especially when policies are being developed.

The School Board is not an appropriate forum for the discussion of individual school staff, students, parents or other members of the school community.

A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting where it will be dealt with in a generic sense to protect the privacy of individuals involved.

Board members should respect the need for confidentiality and privacy with regard to sensitive matters that might arise at School Board meetings, especially where there are matters of a personal nature relating to staff, students or parents.

Board Member should observe the need for orderly Board meetings and that the Board needs to “speak as one voice” in the public arena once a decision has been made.

Board Members must declare any conflicts of interest when they arise.

Board Members will actively participate in sub-committees and meetings. If members are unable to attend a meeting, they are requested to submit an apology before the meeting.

Board Members will review in advance, all materials relating to items to be discussed at the next Board meeting. This will allow for efficient and productive meetings.

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Board Member Name

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Signature

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Date