Welcome and opening – TL  
6.10pm

<table>
<thead>
<tr>
<th>Agenda Ref</th>
<th>Item</th>
<th>Notes / Resolution</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Approval of previous minutes: 4.11.15 TL</td>
<td>Minutes of previous meeting tabled. Endorsed Anita Codling. Seconded Liz Petrou</td>
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|   | Financial Update JC Proposed 2016 budget | Emailed out summary documents – tabled
Discussed roll-over. Director General directed that we need to spend 97% of budget (or allocate to long-term projects)
Tabled: Based on predicted numbers for 2016
Endorsed by all board members | JC to work with Michelle Innes (P&C president) to write letter to families regarding contributions and charges |
|---|---|---|
| 3. | Business Plan | Feedback from board members has been incorporated into the latest revision of the BP.
All board members agreed that current version is final version (pending wellness target) | CJ to work with JC to create wellness target before end of the year
JC to get quotes on creation of published drafts |
| 4. | IPS Board Self-assessment | Board forward planner 2015-17 tabled (minor adjustments to be made – marketing plan)
LC: Board vs. P&C vs. Admin – roles set out in document
P&C/Board liaison
Chairperson of the board re-election
Workforce planning: Anthony Middleton has substantive position as Principal elsewhere. SPS has vacancy for substantive Deputy Principal position – ES to be fixed term applicant for Term 1 with substantive position being advertised in first few weeks of Term 1. | Once all survey results in, JC will analyse results and share in first meeting of 2016 |
| 5. | General Business | | JC to put this on website for transparency in community
Agenda item for Term 1 2016
JC to liaise with MI
Agenda item: first meeting 2016
Board to write letter of thanks to AM
Board to have parent member on panel for DP position. |
Preliminary class structure discussed – depends on student members

The Board has identified the value that community representative adds to the school board. Sonia has accepted a 12 month position on the board with possible links to Churchlands SHS.

Dates for 2016 are set. Week 2 and Week 6 of each term. Gives scope for a third meeting if needed any term.

Jason LSL in term 2 and 3. 1 day per week on Thursday. The deputy principal will be appointed to the principal position when this occurs. This will be confirmed in 2016.

Closed 7.08pm

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<th>Signed:</th>
<th>___________________________  Trisha Lee – School Chair</th>
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