



Scarborough Primary School Board

4 November 2015

6.30 – 8.20PM

School Library – Open meeting

<p>Jason Crofts (Principal) Trisha Lee (Chair) Erica Salt (Deputy) Anita Codling (Teacher) Elizabeth Petrou (Teacher) Sonia Allin (Community member)</p>	<p>Christian Buttrose (Parent elected member) Diane Hall (Parent elected member) Corey Jackson (Parent elected member) Apologies Josh Madden (Parent elected member) Lauren Christensen (Parent elected member)</p> <p>Community apologies for open meeting: Michelle Innes and Anna Murphy (P&C representatives)</p>
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Agenda Ref	Item	Notes / Resolution	Action
	Welcome and opening – TL		
1	Approval of previous minutes: 16.09.15 TL	<p>Minutes of previous meeting tabled. Endorsed Christian Buttrose Seconded Anita Codling</p>	

2	Financial Update JC	3 reports circulated prior to meeting \$80 000 variance due to unplanned Principal leave in Term 3 JC and Robyn Smith attended PD on one-line budgets – no major changes	
3.	Business Plan	Tabled amendments as actioned in last meeting (emailed to board members)	Feedback from board members to JC/ES before 9.11.15
4.	Contributions and charges Booklists 2016	Tabled Contributions and Charges 2016 (and emailed out to board members) Endorsed by board 2016 booklist costing shared with board. ES explained change to use of student workbooks.	P&C to be asked about considering packing fundraiser for 2017 – who to approach?
5.	Policy review/feedback	Emailed out to all board members: Digital Device User Agreements [K-3 and 4-6] (revision of existing document): Endorsed with minor changes to wording. Email Communication Agreement (new document): Endorsed Electronic Device and Internet Policy (new document):discussion of minor changes to wording. BYOD to be incorporated into ICT schedule rather than policy. Endorsed Dress Code (revision based on P&C request): Sue Sarich (uniform shop co-ordinator) explained changes based on demand/supply/budgeting. Endorsed	Look at including images to make user friendly for younger children. To be adjusted to include use of CONNECT during course of 2016

6.	General business	<p>a. End of year awards: Strive – all agreed that good idea</p> <p>b. School development days 2016: Tabled and endorsed</p> <p>c. ERG Update: Scarborough Primary School has been signed off on all PISs. Congratulations extended to staff both past and present.</p> <p>d. Workforce/student groupings 2016 (SA): Student cohort scenarios have been created based on projected numbers.</p> <p>e. Board member tenures:</p>	<p>TL collected data of tenures to be revisited.</p> <p>Relook at community membership and their role – add to agenda next meeting.</p> <p>CB to bring thumb drive of board training notes to LC.</p>
	Signed:	<p>_____ Trisha Lee – School Chair</p>	<p>Date: _____</p>