



Scarborough Primary School Board

27 July 2016

6.00PM

Library

<p>Jason Crofts (Principal) Trisha Lee (Chair) Erica Salt (Deputy) Anita Codling (Teacher) Elizabeth Petrou (Teacher) Sonia Allin (Community member)</p>	<p>Christian Buttrose (Parent elected member) Diane Hall (Parent elected member) Corey Jackson (Parent elected member) Apologies Lauren Christensen (Parent elected member) Apologies Jane Ryan (P&C representative) Apologies</p>
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Agenda Ref	Item	Notes / Resolution	Action
	Welcome and opening – TL	6.10pm	
1	Approval of previous minutes:	Minutes of previous meeting tabled. List of actions discussed	Endorsed – EP Seconded – CB
2	Financial Update	Tabled: On track for spending. Cost centre managers to have time for review of costings as part of staff meeting.	
3	From previous meeting a. Marketing strategy	a. JM has left (marketing expertise) and discussion around creation of strategic approach to marketing. Discussion around water damage at end of Term 2.	Sub-committee to be formed – P&C rep – possibly Jane Ryan plus community members – ask at P&C. EP, JC and TL: focus on engaging existing parent cohort

4	<p>Semester 2 Policy Review Schedule</p> <ul style="list-style-type: none"> a. Student leadership b. Religious Policy c. Homework Policy 	<ul style="list-style-type: none"> a. Operation policy to be developed by staff b. Discussion around Dept guidelines and other school policies: two policy examples tabled c. In progress with staff 	<ul style="list-style-type: none"> a. ES and JC to get feedback from students and parents and then develop policy with staff. Ready for board review at start of T4 ready for use for 2017 student leadership process. b. Look at religious demographic of our community using Integris – JC and ES to send out via email. CB to draft policy prior to next meeting. c. Draft to be sent out prior to next board meeting by JC
5	<p>General Business</p> <ul style="list-style-type: none"> a. OceanNet combined School Boards Meeting 5 August b. Education Awards c. Josh Madden – Vacant Board Pos d. Board vs. P&C roles and responsibilities e. School photos f. Distribution of materials guidance <ul style="list-style-type: none"> i. Commercial ii. Religious iii. NFPs iv. Sporting Grp v. Government g. Board survey h. Staff, student and parent survey from DoE i. Deputy Principal position 	<ul style="list-style-type: none"> a. OceanNet b. Awards discussion. JC and ES writing nomination for teacher. Discussion around in-school recognition of staff. c. Options discussed for filling vacancy d. Re-tabling of document: endorsed by school board e. None f. Discussion g. Needs to be completed h. None i. Erica Salt recommended applicant and accepted position. Thanks to CB and AC for their role in the process. 	<ul style="list-style-type: none"> a. SA, TL and JC to attend – wear badges. JC to clarify time b. Board to discuss recognition strategy in future meeting c. Letter of thanks to be sent to JM by JC and TL. Position to be filled during nomination and election process for start of 2017. Decision to be published in newsletter by JC d. NA e. 17 August 2016 – board members to come through in the am from 7.45. f. JC to draft an amendment to our sponsorship policy and circulate for comment g. JC to recirculate link h. To be completed in Term 3
	Signed:	<p>_____ Trisha Lee – School Chair</p>	Date: _____