



# Scarborough Primary School Board

**7 September 2016**

**6.00PM**

**Library**

<p>Jason Crofts (Principal)          Trisha Lee (Chair)          Erica Salt (Deputy)          Anita Codling (Teacher)          Elizabeth Petrou (Teacher) <b>Apologies</b>          Sonia Allin (Community member)</p>	<p>Christian Buttrose (Parent elected member)          Diane Hall (Parent elected member) <b>Apologies</b>          Corey Jackson (Parent elected member)          Lauren Christensen (Parent elected member)          Jane Ryan (P&amp;C representative) <b>Formally resigned</b></p>
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Agenda Ref	Item	Notes / Resolution	Action
1	Approval of previous minutes:	Minutes of previous meeting tabled. List of actions discussed	Endorsed – SA Seconded – JC
2	Financial Update	Operational One Line Budget Statements tabled No discrepancies Budget will increase in 2017 due to anticipated increased numbers – discussion around projected numbers and related budget changes Plan to do upgrade to undercover area: awaiting quotes Worksafe audit coming through soon	Contributions and charges to be brought to next board meeting for endorsement
3	From previous meeting a. Marketing strategy b. OceanNet combined board meeting c. Education Awards update	a. Focus on internal engagement: discussion around P&C focus. b. Good feedback from meeting. Looking at devising a combined schools ensemble, teacher professional learning c. Liza Harvey coming to Yr 1 assembly to present certificate to Debbie Potter	JC to investigate marketing dept from D of E to come and speak to board

4	P&C Update – CJ	Snack Shack in positive place – looking at second day. Focus is on expansion – next meetings Thursday 27 October before assembly, Tuesday 22 November in morning Twilight markets – 26 November	
5	Survey data - board	Discussed tabled survey data – as emailed to all board members	To be done every 6 months. Next board survey end of Term 4.
6	Workforce Planning 2017 Update	Teacher pool to go up early in Week 9 for Early Childhood and Yr 1-6 position. Consultant to be engaged (D of E approved) Discussion around existing permanent staff both active and off site	
7	NAPLAN 2016 Summary	NAPLAN snapshot tabled. JC explained the context and analysis process. Discussion around the data made available to parents Focus on key message from board – united position	JC and ES to communicate key questions to ask of your teacher when asking ‘how is my child going?’ JC and ES to circulate newsletter summary to board prior to publication in Week 3 Term 4. For discussion at first board meeting Term 4
8	Semester 2 Policy Review Schedule a. Religious Policy (CB) b. Homework Policy	a. Tabled draft policy. Decision not to offer SRE, based on community religious background, but policy leaves option for out of school group to use school facilities on a case by case basis. Discussion around involvement of religious instruction in class – incidentally discussed in appropriate way. Amendment: rewording of policy statement 3 – variety of religions explicitly worded.	Minor amendments to be made - JC
9	General business	a. P&C liaison to be reelected at next P&C meeting b. Yuluma PS – bereavements – JC has offered our chaplain and psychologist services. Inter-school carnival may be affected.	

	Signed:	_____ Trisha Lee – School Chair	Date: _____
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Meeting Concluded: 7.45pm. Next Meeting: Wednesday 19 October 6.30pm