

Scarborough Primary P&C Association

General Meeting Minutes: Wednesday 15th June 2016, 6.30pm.

Chaired by Michelle Innes (President)

- 1. Present** – Jason Crofts (Principal), Michelle Innes (President), Jane Ryan (Treasurer), Trisha Lee, Jackie Jackson, Danielle Costello, Josh Madden, Felicity Walker, Melinda Mounsey.

- 2. Apologies** – Irene Madden (Vice President), Sue Sarich, Corey Jackson, Bruce Harvey, Hayley Hamilton, Shzan Plandowski.

- 3. Confirmation of Previous Minutes** – Jackie Jackson moved to accept, Jane Ryan seconded.

- 4. Correspondence** –
 - Advertising material, WACSO, Centrewest.

- 5. Business Arising from previous minutes -**
 - Eagles Jersey – to be raffled at Election
 - Thank You Card Scarborough Lions Club – Jackie done
 - Outside Notice Board – Magnetic up and ready
 - Electronic Board Kindy – purchased functioning, speakers in on Monday - when invoiced P&C to pay
 - Data Projector/Assembly Area – Roof & building work requires sorting beforehand, suggested check with Scarborough Rotary any funding to put towards – Jason & Robyn will follow up

- 6. Report of Treasurer** – Tabled.
 - Jane reduced insurance cost by \$200
 - Canteen currently running at a loss monitoring next term
 - Jackie other signatory, Bruce being away

- 7. Report of Principal** – Tabled.

- 8. Canteen**
 - 7 hours per week 6 Canteen & 1 hour prep
 - Due to loss look at reducing menu and extend probation by term see if viable
 - Comply with Schools new 'Healthy Food Policy' which is endorsed to start next term red/orange/green lights
 - Canteen Employee requires healthy eating training - Danielle suggested online Food Safety Course, Jane also has information from City of Stirling
 - Volunteers helping for insurance purposes sign in and out and simple induction process eg where is first aid kit, fire extinguisher etc
 - New oven required Jane checking price and find out what is to be covered by P&C

- 9. Nature Play**
 - Suggested Chickens – Jackie looking further with Chicken Board owned by P&C? As if School takes on they are owned by Minister for Education and Jason has to account for them.
 - Vegetable Garden & Plants – Felicity looking after plants

10. Fundraising

- Thank You Cards – done look great good job Jackie
- Food Van Night – tabled for next meeting, obtained forms for liquor & gambling, Approved Manager is required
- Camping Oval – Term 4 warmer weather
- Entertainment Books – worked well easier this year as bar coded, thanks again to Jackie
- Bad Mom Movie night – scheduled Wednesday 24th August 6.45pm

11. Other Business

- Cross Country/Naidoc Sausage Sizzle – Michelle organising
- Election – Trish Springer handling – all forms in to Council Sausage Sizzle/Cake Stall 8-2 seeking volunteers

Next Meeting – Wednesday 3rd August 2016

Meeting closed @7.30 pm