



Scarborough Primary School Board

18 May 2018 – OPEN MEETING

6.00PM

Library

Jason Crofts (Principal) Andrea Marchesi (Chair) Erica Salt (Deputy Principal) Debbie Potter (Teacher) Dawn Jones (Teacher) Sonia Allin (Community member)	Corey Jackson (Parent member) Felicity Walker (Parent member - P&C rep) Hamish Johnston (Parent member) Trisha Lee (Parent member) APOLOGIES
Visitors:	

Agenda Ref	Item	Notes / Resolution	Action
	Welcome and overview of meeting AM		
1	a. Protocols and procedures for open meeting	N/A	
2	Previous minutes	Endorsed: FW Seconded: DP	
3	Financial Update - JC a. OLB Statement Feb, March and April (emailed out)	three sets as system down at last meeting Finance meeting has taken place to confirm budgets for 2018 now that funds are finalised. Budget submissions have been reviewed. Discussion around expenditure.	

4	From previous minutes:	<p>1. Data snapshot: 2016 data analysis presented by CJ – overview of 13 like schools' student wellbeing data. Discussion around trends and further questions to investigate</p> <p>2. Annual report: emailed out to board and presented by JC. Feedback invited. Will be on Schools Online and school website</p> <p>3. Business Plan – reviewed in 'raw' format. Next step is to send to desktop publisher. Discussion around targets and viewing of current tracking system created by JC to track non-academic targets</p> <p>4. Sunsmart– subgroup report</p>	<p>1. CJ and JC to attend local network meeting to present work to date and make contact with like schools</p> <p>2. Look to 'release' annual report at first board meeting of the year and publicise to get further community engagement in the report. JC to publicise the annual report publication on social media</p> <p>3. Gender breakdown of positive play to CJ from JC</p> <p>4. ES and JC to review recommendations from subgroup. FW to forward notes to ES/JC. JC/ES to email out progress before next meeting.</p>
4	P&C Update FW	No minutes released yet – nothing to report	
5	General Business	<p>DPA – new one for our 2018-2020 business plan cycle tabled and discussed. AM and JC signed copies</p> <p>Communication around 'communicating with broader community'</p> <p>School crossing on Brighton Road – parent enquiries to HJ</p>	<p>DPA – JC to action requirements for storing signed DPA.</p> <p>Regular snippet update to appear in communications (newsletter/app) after meetings.</p> <p>Board members to actively advocate the role of the board</p> <p>School crossing on Brighton Road – JC to write request</p>
	Signed:	_____	Date: _____

Meeting Concluded: 7.45 pm . Next Meeting: 20 June 2018 6.00pm – in LIBRARY