



Scarborough Primary School Board

1 August 2018 – OPEN MEETING

6.00PM

Library

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| Jason Crofts (Principal) Andrea Marchesi (Chair) Erica Salt (Deputy Principal) Debbie Potter (Teacher) Dawn Jones (Teacher) APOLOGIES Sonia Allin (Community member) APOLOGIES | Corey Jackson (Parent member) Felicity Walker (Parent member - P&C rep) Hamish Johnston (Parent member) Trisha Lee (Parent member) Nicole Stellard (Parent member) |
| Visitors: | |

| Agenda Ref | Item | Notes / Resolution | Action |
|------------|---|---|--------|
| | Welcome and overview of meeting AM | | |
| 1 | a. Protocols and procedures for open meeting b Welcome to new board member | a. N/A b. Nicole joining filling vacant position until end of 2019 | |
| 2 | Previous minutes | Endorsed: DP Seconded: FW | |
| 3 | Financial Update - JC a. OLB Statement July and cash report | Tabled. Right on target for spending. JC currently in conversations with Department of Education re.our building plans going forwards, specifically in area of early childhood. | |

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| 4 | <p>From previous minutes: a. Business Plan JC</p> | <p>Tabled. Discussed how to ensure all community understands how we measure against targets Encouraged format is digital. Printed copies will be in the front office Question around different target format for 'Spelling' and 'Grammar and Punctuation' – due to data given by NAPLAN</p> | <p>ES and JC to ensure advertising of upcoming board items, specifically around reporting back on BP progress JC to advertise launch through newsletter, website, newsletter and social media ES to add 'or above' – Satisfaction and Wellbeing + Attendance 'Learning journey' in glossary 'This committed staff' – intro change HJ to send examples of infographics as update to opening page for future versions Add V1 to front.</p> |
| 4 | <p>P&C Update FW</p> | <p>P&C looking to spend funds on items for the school. JC working on a wish list for P&C. Some needs to be reserved for Food Truck Night FTN starting to get moving Swimming lessons confirmed for Scarborough Pool in 2019 Sample rash vests looked at. Decided to proceed with ordering on a demand basis, before swimming lessons next term Discussion around board/P&C communication – all good Online ordering for canteen due for roll out in Week 4</p> | |
| 5 | <p>General Business a. Process for crossing request b. Attendance update c. Workforce planning update d. Art of Resilience e. Data analysis f. City of Stirling dinner g. OceanNet school board meeting h. Bio from Nicole i. Swivl</p> | <p>a. Liza Harvey has been in touch. Audit to be organized over 3 school days on Brighton Road. Details of numbers of families on other side of Brighton Road. No audit dates given yet. b. Review of article in last newsletter and discussion around our absentee levels and links to the data we're collecting. c. School generating teaching pool for 2019 employment vacancies. Starting middle of this term. d. e. Continued conversations and links with Will around wellbeing. Possible links to upcoming use of PAT Wellbeing assessment. f. JC and AD to attend dinner with Karen Caddy g. Newborough board chair organized network board meeting on 10 August at Newborough i. Swivl explained by JC – for use in classrooms to assist with self and student assessment</p> | <p>c. Workforce planning document to be forwarded to board by JC g. JC to forward details out to board. RSVP by this Friday (3.8.18) h. NS to send bio to ES by 2.8.18 i. JC to advertise in newsletter</p> |
| | <p>Signed:</p> | <p>_____</p> | <p>Date: _____</p> |

Snippets from the meeting for publication:

Business Plan reviewed and ready for release

Crossing request process discussed and audit

Attendance = board supporting and looking at initiatives to increase attendance

Meeting Concluded: 7.35pm. Next Meeting: 5 September 6.00pm – in LIBRARY

Future dates: 24 October 2018

28 November 2018