



Scarborough Primary School Board

27 June 2019 – OPEN MEETING

6.00PM

Library

Andrea Marchesi (Chair) Sarah Dawson (Principal) Parent Representatives: Hamish Johnston ABSENT Felicity Walker Nicole Stallard Paul Monaghan	Patric Przeradzki Helen Tate Staff Representatives Dawn Jones Annie Clarke Erica Salt
Visitors:	

Time	Item No.	Agenda Item	Actions
5min	1. 1.1	Welcome – Andrea Marchesi <ul style="list-style-type: none"> Procedures and protocols for open meetings 	
20min	2. 2.1 2.2	Business Plan Reporting: Strong Governance and Support – Sarah Dawson <ul style="list-style-type: none"> Discuss <i>What Works Well</i> and <i>Even Better If</i> for each section from Board Perspective (Template attached) Community perspective on 5 key objectives discussed: <ol style="list-style-type: none"> Student growth as learners- initiatives (STEAM, surfing, TOM, 3 way conferences, goal setting) Accountability in feedback and communication: how to improve communication to parent/community- (who gets what and when) Continue to build profile of school- word of mouth is good and great reputation, Fathering Project, Food Trucks Growth of Strategic partnerships 	<ul style="list-style-type: none"> SD and ES to continue to review communication flow between community and school SD to communicate to community about after-school care use of grounds to clarify.

		<p>5. Supporting school in times in growth and change-</p> <ul style="list-style-type: none"> • Staff perspective • Points to survey 	
10min	<p>3. 3.1 3.2</p>	<p>Religious Education Policy – Nicole Stallard and Dawn Jones</p> <ul style="list-style-type: none"> • Key points • Considerations and suggestions 	<ul style="list-style-type: none"> • Staff to be made aware of informing parents of religious education happening in classroom and staff made aware of policy (staff meeting topic) SD and ES to organise
15min	<p>4. 4.1 4.2 4.3</p>	<p>Board Training - Andrea Marchesi</p> <ul style="list-style-type: none"> • Reflections – all positive. An effective and worthwhile evening • Takeaways • Changes <p>Board members use their skills to help solve problems (board introduces and explains skill set and uses to help school)-school lets board members know issues and board members network to help solve problems- Paul and Patric to start process</p>	<ul style="list-style-type: none"> • AD to consider for future board meeting: Think about how to measure effectiveness as a board-decide board role (e.g. offer input, checks and balances etc to demonstrate good governance and shared understanding) • PM and PP to start process of collating skill base of board members
5min	<p>5. 5.1 5.2</p>	<p>Building Scarborough PS for the future – Sarah Dawson</p> <ul style="list-style-type: none"> • Arrival of transportable- still in the air about where transportable will be placed • Disability works • Staffing 	
10mins	<p>6. 6.1 6.2 6.3 6.4</p>	<p>Annual Report – Sarah Dawson</p> <ul style="list-style-type: none"> • New structure- based on location deemed appropriate by council • Rationale • Future changes • Action for next meeting 	SD to complete annual report and present to board for approval by next meeting
10min	<p>7. 7.1 7.2</p>	<p>Marketing Plan – Nicole</p> <ul style="list-style-type: none"> • Outline (Wilson, Fathering Project, Surf Lessons to be advertised in Stirling Times) • Considerations and suggestions 	NS to continue to liaise with SD and ES on this
15min	<p>9 9.1 9.2 9.3 9.4</p>	<p>Board housekeeping – Andrea Marchesi</p> <ul style="list-style-type: none"> • Previous Minutes (last 2 meetings) - Review and endorse: Endorsed by HT Seconded by AM • Sarah’s leave • Next meeting 	<ul style="list-style-type: none"> • Form for Nicole for Police clearance • Celebrate School Leaders Day (PC fund an activity for next year?) – FW to follow up with P&C • Potential mobile phone policy put in place as school is growing in size – SD and ES

		• Communication points	
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Next Meeting:

Meeting concluded: 7.45 pm

Notes taken by: Annie Clark

Ongoing Actions from previous meetings

Meeting Date	Action	Who	Completion Date