

# Scarborough Primary School

**Independent Public School** 

## **Information Book 2023**



**Year 4 Artwork** 

#### **SCHOOL HOURS**

Doors open	8:35 am
School commences	8:50 am
Recess	11:10 am
Lunch	1:10 pm
School finishes	3:00 pm

Students arriving at school after lessons commence at 8:50 am are required to go to the office, provide a reason why they are late and collect a late pass before attending class.

Families who are habitually late may be required to attend an attendance meeting to develop a plan to improve attendance.

Benefits of students arriving on time include:

- being organised at the start of the day
- being calmer and more receptive to learning
- maintaining better relationships with peers and teachers
- accessing the full curriculum through continuity of learning.

#### **OFFICE HOURS**

Monday – Friday	8:00 am – 3:30 pm

#### **2023 TERM DATES**

Semester 1	Term 1 Term 2	Wednesday 1 February - Thursday 6 April Monday 24 April - Friday 30 June
Semester 2	Term 3 Term 4	Monday 17 July - Friday 22 September Monday 9 October - Thursday 14 December

#### 2023 SCHOOL DEVELOPMENT DAYS - STUDENTS DO NOT ATTEND ON THE FOLLOWING DATES

Term 1 - Monday 30 January &	Term 3 - Nil
Tuesday 31 January	
Term 2 - Monday 24 April and Friday 2 June	Term 4 - Monday 9 October

#### 2023 PUBLIC HOLIDAYS (during school terms)

Labour Day	Monday 6 March
Good Friday	Friday 7 April
Anzac Day	Tuesday 25 April
Western Australia Day	Monday 5 June

Parent Information Book 2023 Page 2 of 16

#### **WELCOME**

Welcome to the Scarborough Primary School community. We are very proud of our heritage as the first school in Scarborough and of our provision of a learning environment that will equip our students with skills and abilities for the future.

In 2015 Scarborough Primary School proudly became an Independent Public School. Our school prides itself on providing excellent learning opportunities for all students and we look forward to continuing this tradition in the years ahead.

At Scarborough Primary School, every child matters every day and we believe that all students can achieve to their full potential. The staff at Scarborough Primary School are experienced and dedicated to student learning. We have close links with neighbouring schools, sharing professional knowledge and practice in order to provide students with a relevant and motivating learning experience. Our strong focus on literacy and numeracy is integrated throughout the Western Australian Curriculum and is fully incorporated into all learning areas.

Children are placed in a house on admission to school, with family members being placed in the same house as siblings. Others are placed according to the balance of numbers.

Challenger - Blue Parmelia - Red Stirling - Gold

Students are encouraged to work towards the success of their team through the earning of House Tokens for positive behaviour, demonstrating our school values and through participation in all aspects of school life.

We provide a high quality of education for every student, every day. We encourage parents to be partners in our school: in the classroom, at P&C meetings, on the School Board and at home with their child. To reach their potential, students need parents and the community to take an active role in their education.

This book will provide you with an insight into how Scarborough Primary School operates but please contact us if you wish to know more. Your child's teacher or our office staff will be happy to answer any further questions or concerns.

Our school Business Plan outlines our focus over the coming years. This overarching document links the Department of Education system priorities to our classrooms and takes into account the unique context of Scarborough Primary School. The current Business Plan is on our website.



Parent Information Book 2023 Page 3 of 16

#### **CURRICULUM**

Our teaching and learning program aligns with the Western Australian Curriculum in all learning areas. Student reports align to the Western Australian Curriculum and provide information regarding student achievement and the next step in their learning. Your child's classroom teacher will be able to answer any questions you have regarding the implementation of the Western Australian Curriculum at our school.

#### Art

Our specialist art teacher collaborates closely with teachers in order to connect art projects with learning that is happening in the classroom. Students are introduced to a huge range of artists and artistic styles and have the opportunity to work with a wide range of media.

The achievements of our students within the program are of a very high standard and are indicative of the enthusiasm that the specialist teacher has for the subject. Examples of the students' artwork can be viewed throughout the school. We encourage you to take a look next time you are visiting.



#### **English**

Our English learning program includes the use of PLD which is an evidence based synthetic phonics spelling and reading program for Kindy, Pre-primary, Year 1 and 2. Our Year 3 to 6 classes use Jolly Phonics and Jolly Grammar; an evidence-based series which focuses on the multi-sensory approach to spelling and grammar learning. In the early years of learning to read, the synthetic phonics approach assists students with decoding words; however, our approach to reading is not only about decoding the words, but emphasises the importance of fluency, comprehension and understanding of vocabulary. In the early years, students begin with decodable readers as their main source of reading and once they have 'cracked the code' move onto texts that require students to apply a variety of skills to demonstrate comprehension. The Years 2 to 6 students have access to Literacy Pro for their home reading which provides a variety of books at their level and a comprehension test on completion to check their understanding of text. In the teaching of writing, we use Talk 4 Writing to cover a breadth of informative, persuasive and imaginative texts, looking not only at the text structure, but also the micro components such as sentence structure, punctuation, spelling and vocabulary. In order to promote public speaking skills, we have a progressive approach to Speak Up, an opportunity which culminates in the chance to enter an inter-school competition in Years 4 - 6.

#### Information Communication Technology (ICT)

Scarborough Primary School has a strong commitment to providing students with a 21st century contemporary learning environment.

We aim to develop students' ICT capabilities by providing opportunities for students to adapt to new ways of learning as technologies evolve and to prepare them for their lives beyond school. We promote and teach appropriate and safe online behaviours and on enrolment, parents sign a responsible use of ICT agreement and give consent to access the school computer network and internet. In addition to the 1:3 iPad program in years K-6, there are also trolleys of notebook computers available for classrooms to use. All classrooms have Smartboards and staff receive ongoing training. Wireless access has been installed across the school with multiple access points and secure firewall protection. This ensures that all classrooms are able to use technology at the same time with minimal disruption. Students also have access to Digital Technologies equipment including Bee bots, Code & Go STEM mouse robot kits, Dot & Dash robots and accessories, Osmos for Maths and Literacy and wireless keypads. We also use a variety of paid apps and subscriptions in the classroom such as Seesaw, Book Creator, Mathletics, Scholastic Literacy Pro Reading, Typing Club & Popplet to support classroom learning.

We adhere to Department guidelines on online app use in accordance to public school standards.

Parent Information Book 2023 Page 4 of 16

#### Library

Our well-equipped refurbished library is a great resource for students. The library is a place where students love of reading is encouraged and supported through support of programs such as WAYRBA, Book Week and with thought provoking displays and activities run throughout the year.

PP – Year 6 students have access to loan books each week, Kindergarten students borrow once per fortnight. All books are expected to be returned each week. Library bags are a MUST to protect books from damage or loss. Parents will be asked to pay for damaged or lost books.

Volunteers are always welcome to assist with the large volume of books to cover. Please contact the school office or email <a href="mailto:leanne.daniels@education.wa.edu.au">leanne.daniels@education.wa.edu.au</a> if you are available to help.



#### **Scholastic Book Club**



Our school, in conjunction with a P&C volunteer runs the Scholastic Book Club for parents and students to purchase books. Generally, two catalogues per term will be sent home with students. These catalogues are a great free resource to teach children about money and budgeting as well as encourage reading.

Orders need to be placed before the closing date and must be ordered through the scholastic platform LOOP. The library does not accept cash.

To register follow the link **scholastic.com.au/LOOP** or download the **LOOP** app.

#### **LOTE (Language Other Than English)**

All students in Years 1 - 6 receive weekly instruction in the Japanese language and culture. A variety of culturally enriching activities including anime drawing, shodo (Japanese calligraphy writing), origami, kirigami, outdoor and indoor Japanese games (hiragana samurai, samurai slash, Japanese dodge ball). Computer generated animation and power point are used to complement the language program.

#### **Mathematics**

Students are explicitly taught across the four proficiency strands in mathematics: understanding, fluency, problem-solving and reasoning, to build a breadth of understanding of mathematical concepts. In 2023 we will continue to use Top Ten Maths as our whole school approach in order to optimise consistency across classrooms and enhance student learning.

We have ongoing class and individual recognition of participation in Mathletics for years 1 - 6, a digital resource used to supplement and reinforce learning done in class.

#### Music

Our music program is a significant part of the Arts learning area. This program creates a positive performance profile within the school and the wider community.

The music program consists of teaching students from Years 1 - 6 a variety of music concepts and exposing them to a range of musical experiences. The basic elements of music: rhythm, melody, harmony, form and expression, are incorporated in teaching strategies in a variety of enjoyable and interesting lessons, games and songs.

Parent Information Book 2023 Page 5 of 16

Community songs have been a positive and enjoyable element of music and increased the performance profile in the school and the community.

The School Choir is a successful group of students from Years 4 - 6. They participate in school performances and combined community events, which included the ANZAC Day ceremony, music assemblies and massed choir performances.

Taiko is fun! An extra-curricular option available to Year 4 - 6 students is Taiko drumming. From the deep traditions of Japan, Taiko drumming immerses students in the rhythms of community festival celebrations. Combining syncopated rhythms with synchronised movements, vocalisation and high energy. Taiko training is held weekly, and we aim to put on at least one performance per semester.



#### **Instrumental Music**

Scarborough Primary School encourages instrumental tuition and facilitates the Department of Education's School of Instrumental Music (SIM) program. A small group of talented Year 5 and 6 students who are identified through a selection process in Year 4 as having a high musical ability are offered the opportunity to learn brass instruments at school. This is a valuable pathway to the secondary schooling specialist music programs. A visiting teacher from the School of Instrumental Music provides a free weekly tuition lesson.

There is a hire charge for musical instruments.

#### **Physical Education**

All students from Years 1 - 6 participate in a session of physical education each week with our specialist physical education teacher. This physical education program includes whole school events which include swimming and athletics carnivals and a cross country competition. Students can expect to develop and hone their fundamental movement skills and to be given opportunities to apply these skills to a range of sports. To do this we at times engage associations such as Golf WA, the Wildcats, the Scorchers and the Eagles and or Dockers AFL clubs to assist in delivering lessons.

A range of extra-curricular sporting activities are also often organized throughout the year. These have included activities such as surfing, Little Athletics, and rugby sessions. These are designed to provide opportunities and foster interest in a variety of physical activities.

In-term swimming is held during the year and all students are expected to participate.

For physical education, students are expected to wear their house t-shirt, appropriate footwear for physical activity and a hat. A water bottle should be brought to every lesson. Your help in ensuring that students are always appropriately dressed for sporting activities would be greatly appreciated.

#### **Interschool Sports**

Our school hosts the Interschool Cross Country and participates in interschool sporting events such as Lightning Carnivals, Interschool Athletics and Interschool Surfing Gala Day. The school will supply an interschool sport t-shirt on the day which needs to be washed and returned within two days.

Please ensure school uniform shorts, skorts or skirts are worn on these special days.

Parent Information Book 2023 Page 6 of 16

#### TRANSITION PROGRAMS

#### Kindergarten, Pre-primary and Year 1

Transition programs are implemented to ensure that transition is a positive experience for students. The Kindergarten, Pre-primary and Year 1 teachers work closely together to plan activities in Term 4 that help the children transition to their next stage of schooling.

#### **Year 6 to High School**

Orientation days assist students in the transition to high school. We have strong links with our local high schools and have a number of transition/orientation initiatives in place during the year.

#### GENERAL INFORMATION

#### **Absence from School**

The Department of Education's Student Attendance Policy states that "any child whose attendance falls below 90% is at education risk".

Vacations during school term are considered an unauthorised absence and cannot be approved by the school. As we have regulated break times during the course of the academic year, we ask that families consider taking children out of the educational program very carefully. This minimises the risk of children missing out on key elements of the learning program and falling behind in their academic progress and achievement. All families considering a vacation during school term will need to notify the principal.

An absentee note is requested when your child/children return to school if you have not advised the reason for their absence. School can be advised of absences through the following options:

- Skoolbag absentee notes can be provided to the school via the app. The school Smart Phone app can be found by searching for 'Skoolbag' in your iPhone/Android/Microsoft app store.
- MGM Outreach\*- 0409 113 567, an SMS message explaining your child's absence can be sent before 9:30 am.

#### Skoolbag

This is a wonderful way to keep in touch with what is happening in our school. Our app includes:

- Alerts
- Events that link your phone's calendar
- Newsletters
- Absentee form
- News
- Term Calendar

Search for 'Skoolbag' on your app store and download it FREE.



#### **Allergies**

As stated in our Healthy Food and Drinks Policy, we are an allergy aware school. No food, including nuts, is banned from being brought to school, however, we ask that families discuss the importance of not sharing food to help keep all of our students safe. In certain cases, particularly in the early years, individual classes may be asked to minimise some items in lunch boxes where a severe allergy is present. If you have any queries about this, please talk to your classroom teacher.

Our 'Healthy Food and Drink' and 'Anaphylaxis Management' policies are available on our website.

Parent Information Book 2023 Page 7 of 16

#### **Arrivals and Departures**

Children are not encouraged to arrive at school before **8:35 am** unless they are scheduled to participate in an organised school activity.

All arrivals after 8:50 am will need to go through the front office, provide a reason, and collect a late card. Families who are habitually late will be required to attend an attendance meeting to develop a plan to improve attendance.

Students leaving the school grounds during school hours must be signed out through the office before being collected from their classrooms. All students are expected to exit the school grounds by 3:20 after school.

#### **Bicycles and Scooters**

Students who ride to school are required by law to wear a helmet. Bicycles and scooters must be placed in the bicycle racks provided near the library and Room 11, they should be chained or padlocked to the racks during school hours.

Bicycles, scooters, skateboards, etc are not to be ridden inside school grounds.

#### **Children's Belongings**

To minimise the possibility of distress due to accidental damage or loss, parents are urged to ensure their children do not bring items of value to school.

We ask children not to bring electronic games, expensive watches, toys, jewellery or excessive amounts of money to school. Money should not be left in trays or on desks. Your cooperation is greatly appreciated.

#### **Children Transferring**

Parents are requested to give us at least one week notice when children transfer to another school. This will provide adequate time to enable the staff to ensure that all records, books, reports etc have been completed or checked prior to your child's departure.

#### **Enrolment Form – Personal Information**

At the time of enrolment, you will be required to provide your child's Birth Certificate or passport, AIR – Australian Immunisation Record history statement (not more than 2 months old), proof of your current address, Family Court orders and visa subclass number (including arrival date in Australia), if applicable.

Parents are asked to keep the enrolment details up to date and notify of any change of address, telephone number or care details, as it is important that we know where to contact you during the day in case of an emergency. This can be done by emailing the office <a href="mailto:scarborough.ps@education.wa.edu.au">scarborough.ps@education.wa.edu.au</a>.

It is also very important that the school be notified of any medical or physical issue your child may have. In the case of separated or divorced parents, please inform the office staff and classroom teacher in writing if there are custody arrangements or access rights affecting the child within school hours. The school will need a copy of all court orders in place.

#### **Excursion/Incursion Money Collection**

Money for excursions and incursions can be paid to the school by cash or transferred electronically into the school bank account. Full instructions will be on excursion/incursion forms when you receive them.

Payment plans can be arranged through the office to cover the cost of these, as incursions and excursions are an important part of the learning program. Students who do not pay for activities will not be able to attend and will be provided with an alternative activity in which the student can achieve similar educational outcomes.

Parent Information Book 2023 Page 8 of 16

#### **Lost Property**

Lost property is a concern both to the school and parents who meet the cost of replacing items. In order to address these concerns, we ask parents to be very conscientious in **clearly marking names on all items** of clothing, lunch boxes and drink containers.

Any uncollected items not labelled will be given to charity at the end of each term.

#### **Mobile Devices in Public Schools**

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

Students from Kindergarten - Year 6 are not permitted to have mobile phones in their possession during the school day; teachers will determine an appropriate storage area for mobile phones for students.

Students are required to put their smart watches in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day. The School's Mobile Policy can be found on our website.

#### Newsletter

The school newsletters are one of the main means of communication between school and home. They are produced every Friday fortnight and are available by accessing our website – <a href="https://www.scarboroughps.wa.edu.au">www.scarboroughps.wa.edu.au</a> and Skoolbag.

#### No Hat No Play

In line with Department of Education's policy, the P&C Association and the School Board, with the support of the staff, have devised a policy to protect children from the dangers of skin cancer. Children will only be permitted out in the sun if they are wearing a brimmed hat. This policy will apply all year for morning recess, lunch time, sporting activities, incursions and excursions.

Children without a hat will be asked to stay in the undercover area.

#### Parent/Teacher Interviews

Parents are encouraged to keep in touch with their child's teachers. Brief exchanges of information are welcome before and after school. For lengthier discussions or serious concerns, parents are asked to make an appointment with the class teacher to discuss their child's progress. Email can be used for making appointments and passing on information. Discussions over student achievement or progress are better face to face. Parents are encouraged to discuss achievement and progress with their child's teacher on a regular basis. Throughout the year, all classroom teachers will invite parents into the classroom to view and discuss work samples and assessment results.

#### **Positive Behaviour Policy**

Our approach to the management of student behaviour can be found in detail within our Positive Behaviour Policy. This is available on our school website. It takes into account the differences and diversity within the school community. A restorative problem-solving model and a shared concern approach is used across the school to address inappropriate behaviours. Children are made fully aware of the appropriate ways to behave in school and are actively encouraged to demonstrate our three school values: **Respect, Responsibility,** and **Commitment.** 

Parents will be contacted if their child deliberately or repeatedly shows unacceptable behaviour at school. Parents are asked to inform class teachers if anything happens outside of school that might impact on their child's behaviour at school.

Bullying of any type is not tolerated at Scarborough Primary School. It is important for children to understand that they must tell an adult if they have been bullied, or if they see someone else being bullied. All reported instances of bullying will be acted on by school staff. Bullying is not a major problem at our school but we aim to equip all our students with the confidence and knowledge to deal with bullying in any environment.

Parent Information Book 2023 Page 9 of 16

All students participate in the positive values program undertaken in classrooms. Further information can be found within the Positive Behaviour Policy.

#### **Pupil Requirements**

Parents are expected to provide the daily consumable stationery items which are to be replaced as required. Class teachers will inform parents when replacements are needed.

Reports on Student Achievement - It is imperative that the school has your correct email address for the purposes of receiving your child/children's reports.

In line with the Department of Education's Curriculum Assessment and Reporting Policy, the school will issue two formal reports in Term Two and Four, for students in Kindergarten - Year 6.

The School provides student reports electronically via email. The report link closes after three weeks. Please ensure you save your child's report immediately.

Please advise the school via email, <u>scarborough.ps@education.wa.edu.au</u> if you require a copy of report sent to a second family member.

Portfolios for Kindergarten students are used to track individual progress. Parents are encouraged to contact the classroom teacher if they have concerns regarding achievement or progress.

#### **Social Media**

The school has an Instagram profile (scarborough\_primary) and Facebook page. Follow us to keep up-to-date with events and activities happening across our community.



#### **School Uniform**

We aim to have all children take pride in their school and personal appearance. All students are expected to wear their school uniform every day. Shoes, trainers, or sandals are recommended for everyday use. Please label your child's hat, clothing, and school bag with his or her name. The uniform order form can be found on our school website.

For safety reasons, studs or sleeper earrings and a watch are the only items of jewellery that may be worn.

#### **Student Dress Code Policy**

#### Rationale:

Scarborough Primary School believes the wearing of a school uniform promotes a sense of unity, pride and community, and discourages competitive dressing amongst students. Parents are encouraged to purchase all items from the uniform shop to support the P&C.

Uniforms provide parents and students with a dress code that is safe and appropriate for school activities, provide some choice, are affordable to parents and consider the risk of ultraviolet radiation.

#### **Guidelines:**

Items designated on the current "School Uniform Order Form" constitute the dress code. In summary this is:

- Bottle green sport short, cargo short, track pant or skort
- Bottle green Scarborough polo shirt with yellow side panels and logo
- Green brimmed hat with logo
- Green polo fleece jumper / jacket with logo
- House t-shirts (to be worn on the weekly sport day and other days identified by the school as whole school sport events).

Parent Information Book 2023 Page 10 of 16

Enclosed shoes should be worn to comply with health and safety considerations.

#### **Financial Difficulties:**

Families who experience financial difficulties regarding the purchase of a uniform should contact the Principal to seek a solution.

#### **Exemptions and Modifications:**

Exemptions and modifications should be negotiated with the Principal. The grounds for exemption or modification should relate to health, ethnic considerations, religion or any other matter which in the Principal's opinion is suffice to exempt a student from dress code requirements. The provision of a temporary exemption can be made to accommodate new students and the non-availability of dress code items or significant change in student circumstances. Staff will be informed of any student granted a modification to the dress code.

#### Other:

Students are permitted to wear stud style earrings or small sleepers. Makeup is not permitted. Excessive amounts of jewellery are not permitted unless for religious / cultural reasons. Permission for this should be sought through the Principal. Long hair must be tied back for health and safety reasons. Hair accessories should be simple. Shoes must be enclosed, safe and practical. No thongs / crocs etc. are to be worn unless for medical reasons or during in-term swimming lessons.

#### Management:

If a child continuously does not meet the standards outlined in the policy, contact will be made with the child's parent / guardian to discuss compliance. Not meeting the standards outlined in the policy may lead to the child's withdrawal from excursions and other school events.

Students may be asked to remove non-uniform items and will be provided with a uniform alternative for the day where appropriate.

#### **Enrolment:**

Acceptance of enrolment at Scarborough Primary School assumes an agreement between the school and the parent/carer that the enrolling student will follow the school's dress code.

#### Review:

The School Board will review the Dress Code in 2024 unless a need is identified prior.

**Endorsed by Board August 2020** 

#### **Senior Students**

Our Year 6 students take part in a school camp biennially. Students are offered the opportunity to test their personal limitations, work as a team and experience new activities. This camp is a highlight of our students' school journey.

At the end of Year 6 our students participate in a graduation assembly. Students are recognised for their achievements at Scarborough Primary School and families are strongly encouraged to be part of this event.

#### Student Leadership Program

Students in Year 6 are given the opportunity to join a leadership team. These teams work with the assistance of a staff member to organise events throughout the year and develop the leadership and interpersonal skills of the students involved.

All students in years 3 - 6 are involved in the selection of student captains who represent the school at numerous events and assist in coordination of assemblies and other events throughout the year.

Parent Information Book 2023 Page 11 of 16

#### **PASTORAL CARE**

#### **Accidents or Illness**

In cases of illness or serious accidents we will contact you immediately. Please do not send a child who is unwell to school. The school's medical bay is for short term use until a child can be collected.

#### **Communicable and Infectious Diseases**

The Department of Education follows the Health Department of Western Australia guidelines in ensuring that children entering school are fully immunised.

Parents of children who are not fully immunised may be required to remove their children from school should a serious infectious disease outbreak occur.

#### Dental Therapy Unit - 9446 8990

The Dental Therapy Unit provides a free, continuous preventative dental service for each enrolled child from Pre-primary to Year 11. All children who register are checked and parents advised when treatment is required.

Dental health is maintained through the onsite clinic at Yuluma Primary School.

#### Hair

Please ensure that all long hair is tied back. Head lice outbreaks do occur occasionally and this is one way of alleviating the problem. Parents are also asked to regularly check their child's head.

Information for parents is available from the Department of Health at <a href="http://www.healthywa.wa.gov.au/Articles/F">http://www.healthywa.wa.gov.au/Articles/F</a> I/Head-lice.

#### **Medical Policy**

It is the responsibility of parents and guardians to provide the school with written information relevant to the health of their child. An emergency plan will be developed for students with serious medical conditions. Such a plan will result following consultation between parent or guardian, family doctor and school. The school must be notified immediately if medical information changes.

The Department of Education has a strict policy on the administering of medication in schools. No staff member is allowed to give a child medication unless the correct forms have been completed by parents for short term medication, or, the prescribing doctor if medication is long term. Parents can obtain these forms from the office or our school website.

#### **Parking**

Parents are encouraged to use the parent parking available on Deanmore Road - the eastern side of the school oval, as there is limited parking at the front of the school on Hinderwell Street. Parents are advised to read and comply with parking signs around the school. Please do not park on our neighbours' lawns or driveways. Where possible we encourage active transport (walking, bike riding) as a preferred method of getting to and from school.

#### **Staff Car Park**

Parents are asked not to use the staff car park for the purpose of dropping off or collecting children. Children should be instructed not to walk through the car park as there are often vehicles reversing. This is a student safety measure.

#### **School Chaplain**

Our chaplain spends a large portion of time in class with students. This in-class contact enables the chaplain to build relationships and support structures with students, as well as collaborate with educators on specific

Parent Information Book 2023 Page 12 of 16

support programs. She delivers social and emotional specific programs to different class groups, focusing on emotion regulation, values exploration, coping strategies, peer relationships and conflict resolution. Students and parents are able to make an appointment to meet with the chaplain. A contact book is located in the front office, or you are welcome to ring the school to arrange an appointment.

#### **Student Services: Educational Psychologist and School Nurse**

The services of an educational psychologist and a school nurse are available to the school. Children may be referred by the school or by parents. Information about referral procedures may be obtained from the class teacher.

#### PARENTAL INVOLVEMENT

#### **CANTEEN** – open every Friday

Please phone Laura 0419 935 690 if you are able to assist on a Friday. No experience is necessary, just enclosed shoes, hat and a smile. Volunteers receive a free "Meal Deal" for their child!



If you are unable to help for the entire shift, but could do an hour or two, let us know as all help is appreciated. Volunteers help keep costs down so we can put more money back into purchasing resources for the school and our children.

Our menu is compliant with the Department of Education & Scarborough Primary School's Healthy Food and Drink Policies.

Wholemeal bread and wraps as well as reduced fat dairy products are used and the menu has a green or amber colour next to the food items indicating healthy choices. Green are the healthiest choices and are excellent sources of important nutrients needed for health and wellbeing, low in saturated fat, added sugar and salt, and are lower in energy density. Amber foods have some nutritional value, contain moderate levels of saturated fat, added sugar and/or salt, in large serve sizes contribute to excess energy intake, and should be considered as a "sometimes food".

Our menu has been rated by the WA Canteen Association as 85% green, well above the minimum requirement of 60% and is available on our website.

#### Online Ordering – QuickCliq

Go to www.quickcliq.com.au to register your account and children. Once your account is active, log in and place your orders. Orders can be placed in advance or on the day before 8:30 am. You can easily see what days the canteen is open, so never be caught without lunch again.

#### **Parents and Citizens Association**

The Scarborough P&C is composed of parents interested in the best possible education for our children. It raises money to provide learning opportunities for the students and is a forum for discussion about our school. Regular meetings are held at school, usually twice a term. You are most welcome to bring your ideas, questions and enthusiasm to the meetings. Please check the school newsletters or term planner for dates.

#### **Parent Helpers**

Parents who are working with children at school are in a privileged situation as they see how the whole class is learning. What you observe is confidential information and, just like the teachers, parents are bound to respect that confidentiality. If you are helping in a classroom and unsure about a situation, please speak with the classroom teacher.



Parent Information Book 2023 Page 13 of 16

All parents must complete a Confidential Declaration before volunteering at the school. This form is renewed and sent home at the beginning of each school year.

#### **Parent Support**

There are many ways parents and other adults who play an important role in a child's life can be involved with their children's education at home, at school and in the community.

Here are some ways you can be involved in your child's education:

- come along to our parent evening in Term 1 to meet the teacher
- make a date with the teacher to visit your child's classroom
- arrange an interview with your child's teacher by email <a href="mailto:scarborough.ps@education.wa.edu.au">scarborough.ps@education.wa.edu.au</a> to discuss academic progress, behaviour or any concern you may have
- join the P&C Association
- come along to our community events such as assemblies and sport carnivals (details of these events are published in our newsletter)
- volunteer to help at school.

#### **School Board**

The Board's role is required to help the school deliver a quality education experience to our children by:

- establishing and reviewing the goals, priorities and policies of the school at a strategic level
- supporting the development of our School Business Plan
- noting school budgets
- discussing the performance of our school in achieving the goals set; and
- promoting our school within community.

More information on the Board can be found on our school website.

#### **Before and After School Care**

Mulberry Tree Kids Club is on site at Scarborough Primary School and offer

Before School Care - daily 7:00 am - 8:50 am
 After School Care - daily 3:00 pm - 6:00 pm

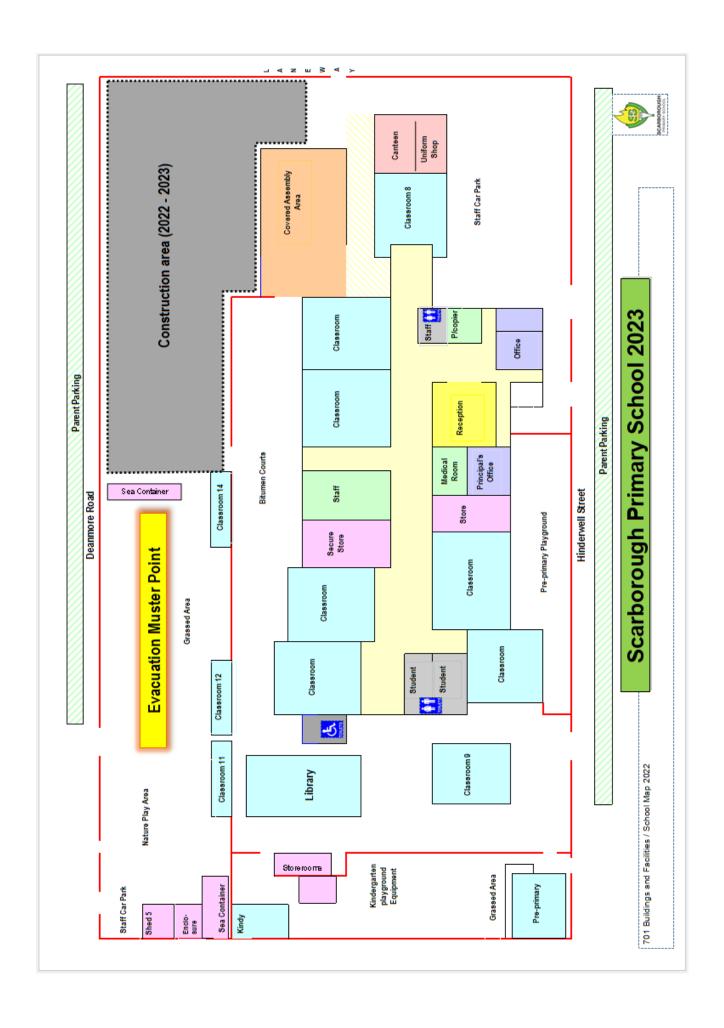
For more information visit: <a href="http://www.mulberrytree.com.au/scarborough-oshc/">http://www.mulberrytree.com.au/scarborough-oshc/</a>

For enquiries please contact: <u>Scarborough.kidsclub@mulberrytree.com.au</u> or phone 9244 2920.

Scarborough Primary School does not endorse the above company and parents/carers should contact them for further information.



Parent Information Book 2023 Page 14 of 16



Parent Information Book 2023 Page 15 of 16



Original Scarborough Primary School built in 1934. Sketched by Pamela Walter and used today as a classroom. Classified by The National Trust of Australia (WA) and part of the Scarborough Heritage Trail.



### **Scarborough Primary School**

**An Independent Public School** 

60 Hinderwell Street SCARBOROUGH WA 6019

Phone: (08) 9222 9200

Email: <a href="mailto:scarborough.ps@education.wa.edu.au">scarborough.ps@education.wa.edu.au</a>
Website: <a href="mailto:www.scarboroughps.wa.edu.au">www.scarboroughps.wa.edu.au</a>

Parent Information Book 2023 Page 16 of 16