



Email scarboroughprimarypc@gmail.com

| Items | Action |
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| <p>1. Attendance: Susie Hinton, Sarah Quantock, Jaqueline Smith, Felicity O'Brien, Ele Fazio, Teneke Spencer, Nikki Harvey, Alex Warris, Emma Bitmead</p> <p>Apologies: Tania Hart</p> | |
| <p>2. Confirmation of Minutes of Previous Meeting</p> <p>2.1 Resolution: That the minutes of the previous General Meeting of Scarborough Primary School P&C Association on 20th February be taken as read and confirmed as a true and accurate record.</p> | Confirmed- Ele |
| <p>3. Business Arising from Previous Minutes</p> <p>3.1 Canteen Maintenance and equipment update- see motions below</p> <p>Susie has already bought a new microwave and freezer as they had both stopped working. Power outage pushed freezer over the edge, so Laura is unable to buy much stock. New freezer is smaller, delivered on the holidays (Laura will take delivery).</p> <p>3.2 School Disco on site- processes for child safety Halloween theme perhaps. Could use pin up boards as barriers to create a boundary. Create a volunteer plan and allocate well in advance. Need a few main people to stay for the whole time.</p> <p>Callout for creation of a disco committee- 1 parent from each year level. 3 discos- K/PP, 1-3, 4-6</p> <p>3.3 Farmer's Market update- Sarah Quantock</p> <p>Nothing yet, will contact Stuart Aubrey before the next meeting</p> <p>3.4 Class/ Year level reps update</p> <p>No response from newsletter etc.</p> | <p>Jaqui to advertise for volunteers in newsletter.</p> <p>Sarah to survey year 4-6 students</p> <p>Sarah will ask teachers to post in their weekly newsletters</p> |
| <p>4. General Business</p> <p>4.1 Motion- that we provide up to \$800 for a new chest freezer and microwave for the canteen</p> <p>4.2 Motion- Swimming Lessons Bus- options:</p> <p>1-that the P&C pay up to \$4000 of swimming bus</p> | <p>Passed</p> <p>Sarah will contact the P&C with costings. A special meeting to be</p> |

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| <p>2- that the P&C provide a hardship fund of \$1000 to pay for swimming lessons for families in need (as identified by the school)</p> <p>3- That the P&C don't pay for swimming lessons bus</p> <p>4.3 Motion- that the P&C provide up to \$150 for a worm farm. Requested by chaplain and sustainability leaders</p> <p>4.4 Motion- that the canteen petty cash is increased from \$500 to \$700 a month due to cost of living</p> | <p>held by Tuesday 26th March. If swimming will be \$70 or less, hardship fund option passed.</p> <p>Passed</p> <p>Passed</p> |
| <p>5. Reports</p> <p>5.1 Treasurer's Report See attached report</p> <p>5.2 President's Report See attached report</p> <p>5.3 Principal's Report See attached report</p> <p>5.4 Canteen Committee's Report Kids still walking through Room 8 to access canteen, but good to have roller doors. 1:10 pickup only, some teachers trying to pick up earlier. No 4-6 lunch orders this week due to swimming carnival. Crunch and sip issues have resolved- some classes</p> <p>Julia Kohn has put her hand up to be canteen coordinator, can coordinate changes with Laura</p> <p>Price increases due to cost of living- discuss at the next meeting</p> <p>5.5 Uniform Shop Report Shelving is in, storage solutions have been purchased (around \$100). Volunteers are working well Pricing- haven't changed in 3 years. Unit prices vary depending on amount of item. About \$3 profit on green polo. \$1-4 on faction shirts. Shorts and skorts, about 50cents to \$1 per item (not embroidered). Increase prices of non-essential items as they're good quality.</p> <p>Next meeting- look at price structure and reevaluate.</p> <p>Resolution: That the attached reports be adopted.</p> | <p>Passed</p> <p>Susie to look at prices and talk to Laura- review pricing next meeting</p> <p>Review prices next meeting</p> |
| <p>6. Correspondence:</p> <p>6.1 Correspondence In</p> <p>6.1.1 Sarah Quantock- following up on canteen maintenance from the previous meeting</p> <p>6.1.2 Tina van Maanen- request for worm farm funding. Motion included above</p> <p>6.1.3 Entertainment fundraising- 1 subscription ordered</p> <p>6.1.4 Wembley Downs District Fair- EOI for a stall at this year's fair, held on 26th October</p> <p>Resolution: That Correspondence In be received as per attached list.</p> | <p>Jaqui to contact fair organisers to express our interest in a stall and ask for suggestions. Discuss at the next meeting.</p> |

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| 6.2 Correspondence Out N/A Resolution: That Correspondence Out be received as per attached list. | |
| 7. Other Business N/A | |
| 8. Date of next Meeting Tuesday 30 th April | |
| 9. Meeting closed- 8:32pm | |