



Scarborough Primary School P&C

An Independent Public School

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Minutes of General Meeting 23rd July 2024

Held: In the SPS Meeting Room

Meeting Opened: 6:38pm

ITEMS

Items	Action
<p>1. Attendance: Susie Hinton, Jaqueline Smith, Sarah Quantock, Ele Fazio, Carrie McIntosh, Ilana Koeberg- Witbooi, Emma Bitmead, Shannon McKenzie, Meliosa Hewett Apologies: Teneke Spencer, Julia Kohn, Chelsea Kennedy</p>	
<p>2. Confirmation of Minutes of Previous Meeting 2.1 Resolution: That the minutes of the previous General Meeting of Scarborough Primary School P&C Association on 30th April 2024 be taken as read and confirmed as a true and accurate record.</p>	Passed
<p>3. Business Arising from Previous Minutes 3.1 Wembley Downs District Fair- stall ideas Applications and payment required by 30th August. Assortment of vintage games TBC Guess the jar, Corn Hole 3.2 School disco update- Emma Emma now has capacity. Lock in 15th of November, Emma will contact volunteers to begin organising. Able to happen on school grounds. 3.3 Scarborough Primary P&C Vision and Values- revisit after feedback Vision, mission and values are endorsed by the committee and will be published to the school website and displayed on the P&C Notice Board.</p>	<p>Jaqui- Follow up with Phil about Dave regarding carnival ride/game ideas</p> <p>Emma- contact volunteers from each age group</p> <p>Display on school website, in newsletters and on the notice board</p>
<p>4. General Business 4.1 Motion- that the P&C will pay \$264 for Susie to go to the WACSSO Conference Shannon is going as Vice President delegate. If there is anybody else who would like to go, contact us. P&C will pay for one extra ticket 4.2 Brighton Road crossing guard- Emma Sarah will talk to Stuart, more likely to get lights than a crossing guard, which benefits the wider community more.</p>	Passed

<p>4.3 Option to put some money in a term deposit to accrue interest before any 'big' purchases are requested At the moment we have approximately \$40,000 in the accounts but may have bigger purchases coming up. Investigate higher interest account.</p> <p>4.4 2025 Booklists- Sarah</p> <p>All decided on Campion- no action required</p> <p>4.5 Motion- that the P&C will pay \$1251.50 to WACSSO Affiliation</p> <p>4.5 Motion- that the P&C will pay \$390 for Workers Compensation Insurance</p> <p>4.6 Canteen Prices and offers</p> <p>Suggestions from canteen coordinator: All crunch and sip and recess items \$2 each (2xraisin toast \$2). Sandwiches \$4, sushi \$7 all other lunch items \$5 each. All drinks \$2 each. No meal deal.</p> <p>Everyone happy with changes. Susie will double check with Laura about the meal deal. Changes will be posted in the newsletter and changed by Laura.</p> <p>4.7 Uniform Shop Price Review</p> <p>New prices from supplier. Everything has gone up slightly so prices will likely go up at uniform shop as well. Need to work out a formula (Supply cost + x%?).</p>	<p>Alex will investigate high interest accounts for P&C</p> <p>Passed</p> <p>Passed</p> <p>Carrie will bring an updated price list to the next meeting.</p>
<p>5. 5. Reports</p> <p>5.1 Treasurer's Report See attached report</p> <p>5.2 President's Report See attached report</p> <p>5.3 Principal's Report See attached report</p> <p>5.4 Canteen Committee's Report Volunteer places have been filled for this term which is great. Follow up for start of term 3 as well as sports carnival menu (hot dogs, icy poles?)</p> <p>5.5 Uniform Shop Report Committee working well. Will review prices before next meeting</p> <p>Resolution: That the attached reports be adopted.</p>	
<p>6. Correspondence:</p> <p>6.1 Correspondence In</p> <p>6.1.1 Robyn Smith- request for donation from swimming hardship fund and information about vinyl replacement for canteen</p> <p>6.1.2 Super Disco- DJ for disco events</p> <p>6.1.3 Picture Products promotion</p> <p>6.1.4 Chris Rowett- Wembley Downs District Fair Stallholder Application</p>	

<p>6.1.5 Phoenix Accountants- offering a discount on P&C Audits 6.1.6 Scholastic Book Fair Invoice 6.1.7 Workers Compensation Insurance Renewal</p> <p>Resolution: That Correspondence In be received as per attached list.</p> <p>6.2 Correspondence Out N/A Resolution: That Correspondence Out be received as per attached list.</p>	
<p>7. Other Business</p> <p>7.1 Bingo Update- committee needed Entertainment- bamboozled entertainment (2 rounds of bingo and 30 min disco) Venue: Scarborough Tennis Club Need to provide some sort of food to adhere to the liquor license. Numbers need to stay under 75. Committee- Shannon, Ele, Susie, Jaqui, Alicia</p> <p>7.2 Colour Run – Move to 6th December 7.3 Fathers Day – contact Grill'd about a voucher arrangement.</p> <p>Alternative ideas are Krispy Kreme fundraiser or 'decorate a donut' potentially. Ilana's work may be able to provide noodle boxes or something. Last resort- raffle with wine and \$100 worth of other treats to be used as prizes. Perhaps a voucher for Wembley Golf Club.</p>	<p>Shannon will start a WhatsApp group for the committee.</p> <p>Shannon- contact Grill'd Meliosa- contact Wembley Golf Course</p>
8. Date of next Meeting- 3rd September 2024	
9. Meeting closed 8:24pm	