



# Scarborough Primary School P&C

An Independent Public School

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## AGENDA

**Annual General Meeting to be held on Monday 17th of February 2025 in the School Meeting Room**

1. **Welcome**  
**Attendance/Apologies**
2. **Confirmation of minutes of previous meeting**
3. **Presentation of the Annual Financial Statement and Solvency**
4. **Elections**
  - 4.1 Office Bearers
    - 4.1.1 President
    - 4.1.2 Vice President
    - 4.1.3 Treasurer
    - 4.1.4 Secretary
  - 4.2 Executive Committee members
    - 4.2.1 Uniform Shop Coordinator
    - 4.2.2 Canteen Coordinator
    - 4.2.3 Social Media Coordinator
  - 4.3 Committees and Delegates
    - 4.3.1 Uniform Shop
    - 4.3.2 Signatories
5. **General Business**
  - 5.1 Motion- That the Treasurer and President, together, have delegated authority to spend up to \$200 per event on unforeseen expenses with a motion to retrospectively approve expenditure to be moved at the next General Meeting
6. **Date of next meeting- TBC**
7. **Closure**