



Scarborough Primary School P&C

An Independent Public School

60 Hinderwell Street, Scarborough WA 6019

Phone 9222 9200

Email scarboroughprimarypc@gmail.com

Minutes of General Meeting 8th September 2025

Held: In the SPS Meeting Room

Meeting Opened: 6:05pm

ITEMS

| Items | Action |
|--|---|
| <p>1. Attendance: Sarah Quantock (SQ), Ele Fazio (EF), Phil Critchley (PC), Teneke Spencer (TS), Pahnia Baldwin (PB), Rachel Doohan (RD), Johnny Kyi (JKy), Tarryn Sheffield (TSh), Mel Fogarty (MF)</p> <p>Apologies: Carolyn Etter (CE), Carrie McIntosh (CM), Julia Koehn (JKo)</p> | |
| <p>2. Confirmation of Minutes of Previous Meeting</p> <p>Resolution: That the minutes of the previous General Meeting of Scarborough Primary School P&C Association on 4th August 2025 be taken as read and confirmed as a true and accurate record.</p> | Motion carried |
| <p>3. Business Arising from Previous Minutes</p> <p>3.1 School Disco Prep - Fiona Oates donated packs of chips. EF done juice & snakes orders. Lots of volunteers. Camp Aus will be here so should be able to go into the kitchen approx 3:20pm. No fairy lights – difficult to put up & DJ will have lighting. Tickets - Need to remind people. - Anyone struggling to purchase need to be directed to the office as we are willing to cover their costs but need to still be processed through MSC. Door - have people show their ticket on the night. Don't need a tick-off list'. Can pay on night.</p> | <p>3.1 String for disco ball – TS to sort.</p> <p>Ladder - TS</p> <p>SQ to get bins and Container For Change bags out of shed for us to use on the night – or organise keys for bins to EF</p> <p>People to bring eskies for the juice boxes – can store any items in the meeting room after 10/9.</p> <p>TSh to send out reminder to purchase tickets.</p> <p>Someone to check fridge & freezer in</p> |

| | |
|---|--|
| <p>3.2 Dads Race - Sports Day is rescheduled to 15th Sep however currently the weather's looking bad again so the sports carnival activities may involve students being in and out around the weather. SQ advised we should know by 10/9 or 11/9 how it will look but we may need to completely cancel the Dads race.</p> <p>3.3 Feedback Survey Results - 79 responses. #of events – generally about right Fundraising events – Top = Playground & Resilience Program Other suggestions about community family events, community garden, digital skills, onsite sports & music programs, Brighton Rd calming works, permanent sports goals.</p> <p>Current oval playground was approx \$40k. Kindy playground was \$80k.</p> <p>Two programs are to run through school chaplain. SPS develops our program through the 'Be You' umbrella. Nikki is currently training the teachers and it will be up and running to implement fully for 2026 school year. We get federal funding for the chaplain. Hard to advise parents exactly what is being taught in class but the fortnightly values are followed – e.g. currently it is sportsmanship.</p> <p>Chess Club – Most popular days were Tues or Weds after school. Other OSH suggestions – Top = Science, Drama, Art, Music/Dance, incursions. Space – Library and Art room part of Camp Aus lease. Upstairs space is limited due to teachers needing it after school. Possibly music room but day dependant. Meeting room could currently be best option?</p> <p>Science – Stargazing option? UWA and few companies offer the services. They bring all the equipment. Great option for a free event.</p> <p>Current canteen day – Even split between current day & Friday so will leave as is. JK suggested using canteen again & employing someone but MF looked into previous profit and it wasn't much, with a lot of extra responsibility – super, legislations. No for now.</p> <p>Brighton Rd – High answer that it's unsafe currently & many said they would use a crossing if there was one. Volunteers for crossing person – 10 people. Benefits of having a crossing is it changes the road to a 'school zone' area.</p> <p>3.4 WACSSO Conference - TS attended only. WACSSO provide resources training and advocacy for P&C – federal voice in govt for us. Grant writing workshop was interesting and could assist when doing Brighton Rd application.</p> | <p>canteen as they've been off.</p> <p>3.2 SQ to advise and if Sports Carnival is only running between good weather spots, cancel Dads race.</p> <p>3.3 Maybe put in moveable garden beds in Hinderwell front space to show progression in the space.</p> <p>Start looking at quotes for new playground</p> <p>SQ to put something together for newsletter to let parents know what the current framework is re: resilience/student wellbeing.</p> <p>MF to contact provider to see what their current availability is in order to commence Term 4 and what space he needs.</p> <p>Look into incursions for next year e.g. Scitech.</p> <p>TS to look into stargazing – perhaps Nov this year or next year.</p> <p>Brighton Rd crossing – we would pay for a medical for those that wish to do the crossing.</p> |
|---|--|

| | |
|--|---|
| <p>P&C's can ask WACSSO to help in being an advocate for large motions (such as one of those is a P&C challenging the T&C's and privacy policies on digital platforms).</p> <p>EF now in a group with Presidents of other P&Cs – will keep us updated with anything of interest.</p> <p>3.5 Colour Run - 12th Dec. TS spoke with company today. Need to confirm numbers – approx 280. Prizes – dependant on amount students raise. Can select prizes on profile or if wish to donate to a charity. More students fundraise, the more comes back into P&C. Last year only 97 profiles were made but P&C made \$7k. We get 60% of the funds raised. Fundraising will open 15th Oct. Close 20th Nov. Want to push people to create profile and start fundraising. Not compulsory to raise funds/create a profile, all kids will take part regardless.</p> <p>3.6 Christmas Tea Towels - Artwork went out. All in class so most have completed already. Teachers give back to office. End of term EF and TS collect all, put together to company and they issue a proof to us. Price per tea towel – agreed on \$17. Fairly small profit.</p> | <p>3.5 TS to confirm numbers.</p> <p>EF to look into MSC last year – did we get people to get \$0 tickets or was it for volunteers? Year group chats for volunteers this year.</p> <p>When putting out info we need to be very clear on how it works & where the money will go.</p> <p>Look into where taps are and see if can attach hoses to feed water arches.</p> |
| <p>4. General Business</p> <p>4.1 Carrie using MSC for Yr 6 event Graduation dinner, 16th Dec. Dinner & DJ \$45 pp.</p> | <p>Approved to use MSC but need to look into the money – where is this going? Is the P&C paying the restaurant/provider? Need more info from CM. We cannot be paying an individual.</p> |
| <p>5. Reports 5.1 Treasurer's Report – Amended report for last meeting so today's report is May – present. Healthy bank account. Low canteen income but makes interest so keep open. See attached report.</p> <p>5.2 President's Report –</p> | <p>Motion carried to edit previous treasurer's report dates.</p> <p>MF to put some more money on cc</p> |

| | |
|--|---|
| <p>5.3 Principal's Report - Busy few weeks coming up. See attached report.</p> <p>5.4 Canteen Committee's Report - All running fine, roster working well.</p> <p>5.5 Uniform Shop Report -</p> <p>Resolution: That the attached reports be adopted.</p> | |
| <p>6. Correspondence:</p> <p>6.1 Correspondence In 6.1. Resolution: That Correspondence In be received as per attached list.</p> <p>6.2 Correspondence Out Resolution: That Correspondence Out be received as per attached list.</p> | |
| <p>7. Other Business</p> <p>Farmers Market workshop has been pushed out to October.</p> | |
| <p>8. Date of next Meeting: Weds 29th October 6pm</p> | <p>RD may need to minute if PC unavailable.</p> |
| <p>9. Meeting closed: 8:23pm</p> | |