

Scarborough Primary School

Independent Public School



Kindergarten Parent Information Book 2025



2025 DATES

JANUARY							FEBRUARY							MARCH							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4							1							1	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	
														30	31						
APRIL							MAY							JUNE							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
27	28	29	30				25	26	27	28	29	30	31	29	30						
JULY							AUGUST							SEPTEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4	5					1	2			1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					
							31														
OCTOBER							NOVEMBER							DECEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	4						1			1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				
							30														

2025 TERM DATES FOR STUDENTS	SCHOOL DEVELOPMENT DAYS STUDENTS DON'T ATTEND	2025 PUBLIC HOLIDAYS
TERM 1:	Monday, 3 February	New Year's Day: 1 January
Wednesday 5 February – Friday 11 April	Tuesday, 4 February	Australia Day: 26 January
TERM 2:		Australia Day holiday: 27 January
Monday 28 April – Friday 4 July	Term 2 to be advised	Labour Day: 3 March
TERM 3:		Good Friday: 18 April
Monday 21 July – Friday 26 September	Monday, 21 July	Easter Sunday: 20 April
TERM 4:		Easter Monday: 21 April
Monday 13 October – Thursday 18 December	Monday, 13 October	Anzac Day: 25 April
	Friday, 19 December	WA Day: 2 June
		King's Birthday: 29 September
		Christmas Day: 25 December
		Boxing Day: 26 December

SCHOOL HOURS

School commences	8:50 am
Recess	10:30 am
Lunch	12:30 pm
School finishes	3:00 pm

Students arriving at school after lessons commence at 8:50 am are required to go to the office, provide a reason why they are late and collect a late pass before attending class.

Our teachers begin their daily teaching at 8:50 am and arriving just a few minutes late can have an impact on learning.

Benefits of students arriving on time include:

- being organised at the start of the day
- being calmer and more receptive to learning
- maintaining better relationships with peers and teachers
- accessing the full curriculum through continuity of learning.

GROUP SESSIONS

The Kindy children attend 5 days fortnightly. Group 1 will attend Mondays, Tuesday and alternate Wednesdays for odd weeks of each term. E.g. week 1, 3, 5, 7, 9. Group 2 will attend on Thursdays, Fridays and Wednesdays on even alternate weeks. E.g. 2, 4, 6, 8, 10. Attendance days are sent out prior to each term.

GROUP 1	Odd week Week 1 & 3 etc	Monday, Tuesday and Wednesday	GROUP 2	Odd week Week 1 & 3 etc	Thursday and Friday
	Even week Week 2 & 4 etc	Monday and Tuesday		Even week Week 2 & 4 etc	Wednesday, Thursday and Friday

VACATIONS

Vacations during school term are considered an unauthorised absence and cannot be endorsed by the school. As we have regulated break times throughout the academic year, we ask that families consider taking children out of the educational program very carefully. This minimises the risk of children missing out on key elements of the learning program and falling behind in their academic progress and achievement. All families considering a vacation during school term will need to speak with the principal or email her; sarah.dawson@education.wa.edu.au.



AND TO OUR SCHOOL

Over the coming years, we plan to work in partnership with you to ensure that your child grows and develops in a safe and caring environment to reach his or her full potential. You have already helped to develop a unique individual and we will ensure this development is continued.

Our Early Years Program in Kindergarten is designed for your child to:

- overcome any fears or anxieties of leaving family members
- become confident in the school environment
- learn how to follow the routines of the day
- engage in a variety of learning activities
- become confident listeners and speakers
- engage in early literacy and numeracy learning, and
- HAVE FUN!

Our Early Childhood Education team consists of experienced early years classroom teachers and education assistants. Our staff support and guide our students as they learn the essentials of social and emotional understanding. Their enthusiasm for the children's learning, and creative ways of presenting the curriculum in a safe and nurturing environment, provide our students with the best possible start to their schooling.

BEFORE THE FIRST DAY

There are a few things you can do to make settling into kindergarten easier:

- talk with your child about what a great time they will have with the other children
 - even if you are apprehensive, be positive; we will ensure all children are safe and happy
 - ensure your child is confident in using public toilets and washing hands unaided
 - encourage your child to dress themselves including taking off and putting on shoes
 - help your child recognise their name, using a capital letter for the initial letter only
 - label all clothes, hats, and possessions with your child's name.
 - familiarise the children with their belongings including recognising their bag, drink bottle and lunch boxes.
-

ABSENCE FROM SCHOOL

An absentee note is requested when your child/children return to school if you have not advised the reason for their absence. School can be advised of absences through the following options.

Audiri - absentee notes can be provided to the school via the app.

The school Smart Phone app can be found by searching for 'Audiri' in your iPhone/Android/Microsoft app store. See instructions below.



Follow the steps below to create an Audiri account

- From your phone, navigate to the [Apple App store](#) (iPhone users) or [Google Play store](#) (Android users) and search for *Audiri* and download the free app.
- Once the download is complete, open the Audiri app, enter your email, and click on *Continue*.
- Click on *Create new account*.
- You will receive an email with a code. Enter the code on the app.
 - *If you do not receive the email within 15 minutes, please check your spam/junk folders.*
- Enter your first name and last name and select what best describes you and click on *Continue*.
- Enter your phone number and click on *Continue*.
- Type in your school or organisation name.
- Select the school from the dropdown selections and click on *Continue*.
- Select the subscription groups and click on *Continue*.
- Create a new password and click on *Set Password*.
- Click on *Start Exploring*.

MGM Outreach - 0409 113 567, send a SMS message explaining your child's absence before 9:30 am.

ALL CHILDREN NEED TO BRING THE FOLLOWING ITEMS DAILY –

Please label all items with your child's name:

- | | |
|--|---|
| <ul style="list-style-type: none">• Morning tea - healthy snack e.g., fruit or cheese and crackers, in separate container to their lunch | <ul style="list-style-type: none">• Water bottle |
| <ul style="list-style-type: none">• Packed lunch in lunch box | <ul style="list-style-type: none">• Hat |
| <ul style="list-style-type: none">• Bag - every child needs to bring a labelled bag large enough to contain a change of clothes, lunch box, water bottle and work created at kindergarten. | <ul style="list-style-type: none">• Spare clothes (especially underclothes) |

ALLERGIES

As stated in our Healthy Food and Drinks Policy, we are an allergy aware school. No food, including nuts, are banned from being brought to school, therefore, we ask that families discuss the importance of not sharing food to help keep our students safe. In certain cases, particularly in the early years, individual classes may be asked to minimise some items in lunch boxes where a severe allergy is present. If you have any queries about this, please talk to your classroom teacher. The school's Healthy Food and Drink and Anaphylaxis Management Policies can be found on the school's website.

BAGS

To build independence, please encourage your child to carry their own bag, and ensure that it is easy to open and close.

ARRIVALS AND COLLECTION

Please be on time each day. We ask children to arrive at 8:35 am and parents to stay no later than 9:00 am. This helps students settle into the class routine quickly, generally it does help to 'leave them to it'. We can assure you that, in almost all cases, they are fine after you leave. The school will contact you if your child doesn't settle.

If you arrive before 3:00 pm we ask you to wait outside away from the door. The last period of the day is important as we pull the day together and finish positively with the students in a mat session; four year olds are easily distracted when they see family members outside the door.

If anyone other than the normal caregiver is collecting your child, please let us know beforehand. Alternatively, please call the school on 9222 9200. If parents are unavoidably delayed, we will look after your child for a short period, however, as the staff have duties after the session, and meetings to attend, it would be appreciated if students are collected on time.

BIRTHDAYS

Scarborough Primary School aims to promote nutritional eating habits in a safe, supportive environment for all children. We believe that early childhood is an important time for establishing lifelong, healthy eating habits and can benefit the children in both the short and long term. The school's Healthy Food and Drink Policy asks that families do not send in snacks or cakes to their child's classroom to celebrate birthdays. Birthdays are acknowledged in the classroom environment by the teacher and other staff.

If you are planning to hold a birthday celebration and want to hand out invitations, please see the teacher for the best way to do this.

CANTEEN

The canteen is open every Friday. Orders must be placed before 8:00 am through My School Connect.



Scarborough Primary School Canteen Menu



Recess - all items \$2	Lunch	Drinks- all \$2
Cheesie Fruit and Berry Muffin Fruit and Jelly Cup Raisin Toast- 2 slices	Chicken Burger \$5.00 Sandwiches \$4.00 Macaroni Cheese \$5.00 Pasta Bolognese \$5.00 Nachos \$5.00 Pizza (Ham and cheese, cheese or Hawaiian) Sushi (6 Pieces) \$7.00 Chicken and avocado, tuna or vegetarian	Milk - plain, strawberry or chocolate Juice Box- Apple, Orange, Apple and Blackcurrant, Tropical







Open every Friday!

Please order via My School connect by 8am on Friday mornings

Instructions for My School Connect can be found on the following page.

COMMUNICATION WITH PARENTS

If there is anything you are concerned about, or would like to discuss with us, please see the teacher. They are always available for a quick chat but if you would like a longer discussion, or if it is a confidential matter, please make an appointment through the school office on 9222 9200 or via teacher email (these addresses will be provided to you at the start of the year). Please phone the office for an appointment if you would like to speak with one of the school administration team.

Please advise the office via email, scarborough.ps@education.wa.edu.au of any change to personal details. Updating your details ensures you will receive regular communication from the school and be contactable in an emergency.

HATS

Hats are available through the uniform shop and all children must wear a hat during outside sessions as we have a 'no hat, no play' policy. All hats should be clearly labelled with student names.

HEALTH CONDITIONS

If there are any health conditions specific to your child, please provide details to the office and discuss them with the teacher so that we are fully informed to help your child.

RECYCLED MATERIALS

Any donations of useful recycled materials would be appreciated. We use these in so many ways e.g. egg cartons, shoe boxes, milk cartons, yoghurt cartons, computer paper, old magazines, cardboard, glue, ribbons, wool, cosmetic containers, cotton reels etc.

Please don't send toilet roll cylinders, medicine containers, or soap powder containers. All containers should be thoroughly washed.

LIBRARY



Our well-equipped library is a great resource for our students. The Kindy children will attend the library on alternate Wednesdays and will be allowed to borrow one book.

Children are expected to take care of all borrowed material so library bags are a MUST to protect books from damage or loss.

Volunteers are always required to assist with the large volume of books to cover. Please contact the school if you can help.

SCHOLASTIC BOOK CLUB - LOOP

Our Library Officer in conjunction with the P&C run the Scholastic Book Club for parents and students to purchase books. Generally, two catalogues per term will be sent home with students.

Orders will need to be placed before the closing date and **must be ordered through the Scholastic platform LOOP.**

To register follow the link [scholastic.com.au/LOOP](https://www.scholastic.com.au/LOOP) or by downloading the **LOOP** app.

LOST PROPERTY BOX

Please check the lost property box in the Kindy room on a regular basis. It is essential that all possessions be named clearly to enable lost property to be returned.

MORNING TEA AND LUNCH

Children will require a separate morning tea consisting of healthy snacks such as fruit, cheese, crackers or yoghurt in a labelled container which is to be left in their bag. Please ensure that the fruit is cut into smaller pieces for ease of eating.

In addition, provide a separate healthy lunch such as a sandwich, wrap, salad pieces or yoghurt in a labelled lunch box. Children will always be encouraged to eat their lunch prior to snacks.

MY SCHOOL CONNECT



MY SCHOOL CONNECT



Your one stop P&C shop!



TUCKSHOP

- View menu and order online from your phone
- Set up a Wallet and top up funds
- Place orders in advance, repeat prior orders and more!
- Fees: 33c per child, per order + 1.9% if using credit card



UNIFORM

- Order online for collection or delivery to class
- See out of stock items
- Fees: 33c per child, per order + 1.9% if using credit card



EVENT

- Buy tickets to school events
- Find information about events
- Easy online payments
- Fees: 2.5% booking fee per ticket

- 1** Register your account
- 2** Add your children
- 3** Upload money to your My School Connect wallet to avoid credit card fees



NEWSLETTER

School newsletters are one of the main means of communication between the school and home.

The newsletter is produced every Friday fortnight and is available by accessing our website – www.scarboroughps.wa.edu.au or can be viewed through the Audiri app.

PARENT ROSTER

Parents are encouraged to help at Kindy. Being on parent roster gives you the opportunity to see what we do and how your child is progressing. Children love having mum, dad, legal guardian or a grandparent visit the Kindy. If not a legal guardian, grandparents are required to have a volunteer Working With Children Check.

When on roster please leave younger siblings with a carer as staff are unable to supervise or be responsible for them.

We have only one parent helper per day from 8:50 am – 10:30 am.



PARENTS AND CITIZENS ASSOCIATION

The Scarborough P&C is composed of parents interested in the best possible education for our children. It raises money to provide learning opportunities for the students and is a forum for discussion about our school. Regular meetings are held at school, usually twice a term. You are most welcome to bring your ideas, questions, and enthusiasm to the meetings.

Please check the school website and newsletters for meeting dates

PERSONAL ITEMS FOR STUDENT USE RESOURCE LIST (Booklist)

Items on the list do not need to be labelled with your child's name. Please only label the 2 A3 display books.

REPORTS AND PORTFOLIOS - These must be saved within 3 weeks of receiving them as they are deleted from your email after this time.

Reports are emailed out at the end of Semester One and Semester Two.

Portfolios showcasing student work will be sent home during the last week of Semester One and Two.

SCHOOL BOARD

The Board's role is required to help the school deliver a quality education experience to our children by:

- establishing and reviewing the goals, priorities and policies of the school at a strategic level
- supporting the development of our School Business Plan
- noting school budgets
- discussing the performance of our school in achieving the goals set; and
- promoting our school within community.

More information on the Board can be found on our school website.

SCHOOL CHAPLAIN

Our chaplain spends a large portion of her time in class with students. This in-class contact enables the chaplain to build relationships and support structures with students, as well as collaborate with educators on specific support programs. They deliver social and emotional specific programs to different class groups, focusing on emotion regulation, values exploration, coping strategies, peer relationships and conflict resolution. Students and parents can make an appointment to meet with the chaplain.

Our chaplain is at the school every Wednesday and Friday. Students can request to see the chaplain by writing their name in an appointment file in the front office, be referred via their classroom teacher or by parent/carer completing the Scarborough Primary School Chaplain referral form.

SICKNESS

Please do not send your child to school if they are unwell. Colds, flu and stomach bugs spread very quickly amongst young children, and it is difficult to care for them.



SHOES

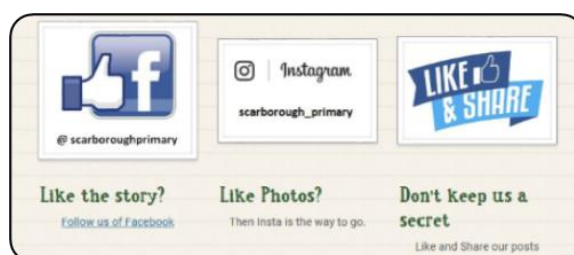
Footwear your child can manage by themselves is preferable (no thongs or crocs).

Slippery soled shoes are dangerous when climbing. It is beneficial for children to be in suitable footwear that they can take off and put on themselves.

SOCIAL MEDIA

The school has an Instagram (scarborough_primary) profile and Facebook page (Scarborough Primary School).

Follow us to keep up to date with events and activities happening across our community.



STUDENT SERVICES: EDUCATIONAL PSYCHOLOGIST AND SCHOOL NURSE

The services of an educational psychologist and a school nurse are available to the school. Children may be referred by the school at the request of teachers and parents. Information regarding referral procedures may be obtained from the class teacher.

TOYS & JEWELLERY

Please discourage your child from bringing these items from home as we cannot be responsible for them. These items are often special, and the children become very upset if they are lost or damaged. We have a wonderful range of resources that are safe, durable, and perfect for Kindy children.

The school's dress code, available on the school website, states that jewellery is not to be worn to school.

UNIFORM

Students are expected to wear the school uniform so they may identify more closely with the school. Please label your child's hat, clothing, and school bag with their name.

The uniform shop is open every Wednesday morning from 8:40 am – 9:15 am at the canteen window.



Scarborough Primary School Uniform Shop

Item	Price
Green polo shirt with logo	\$27.00
Faction shirt with logo	\$20.00
Girl's skort (pleated)	\$23.00
Girl's skort (bike shorts)	\$21.00
Unisex fleece track pants	\$23.00
Unisex shorts	\$17.00
Polar fleece jacket with logo	\$35.00
Wide brimmed hat with logo	\$16.00
Second hand items	\$2.00
Second hand jumpers	\$5.00

**OPEN
WEDNESDAYS
8:45- 9:15AM
CANTEEN
WINDOW**

Scan here to order
via My School
Connect



BEFORE AND AFTER SCHOOL CARE

A before and after school care program is offered on the school site by Camp Australia.



Please visit their website at www.campaustralia.com.au and search for our school or source their link on our webpage



Original Scarborough Primary School built in 1934.
Sketched by Pamela Walter and used today as our Music Room.
Classified by The National Trust of Australia (WA) and part of the
Scarborough Heritage Trail.



Scarborough Primary School

An Independent Public School

**60 Hinderwell Street
SCARBOROUGH WA 6019**

Phone: (08) 9222 9200

**Email: scarborough.ps@education.wa.edu.au
Website: www.scarboroughps.wa.edu.au**
