

Scarborough Primary School

Independent Public School



Parent Information Book 2025



2025 DATES

JANUARY							FEBRUARY							MARCH							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4							1								1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	
														30	31						
APRIL							MAY							JUNE							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	
27	28	29	30				25	26	27	28	29	30	31	29	30						
JULY							AUGUST							SEPTEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
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							31														
OCTOBER							NOVEMBER							DECEMBER							
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			1	2	3	4						1		1	2	3	4	5	6		
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19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				
							30														

2025 TERM DATES FOR STUDENTS	SCHOOL DEVELOPMENT DAYS <i>STUDENTS DON'T ATTEND</i>	2025 PUBLIC HOLIDAYS
TERM 1:	Monday, 3 February	New Year's Day: 1 January
Wednesday 5 February – Friday 11 April	Tuesday, 4 February	Australia Day: 26 January
TERM 2:		Australia Day holiday: 27 January
Monday 28 April – Friday 4 July	Term 2 to be advised	Labour Day: 3 March
TERM 3:		Good Friday: 18 April
Tuesday 22 July – Friday 26 September	Monday, 21 July	Easter Sunday: 20 April
TERM 4:		Easter Monday: 21 April
Tuesday 14 October – Thursday 18 December	Monday, 13 October	Anzac Day: 25 April
	Friday, 19 December	WA Day: 2 June
		King's Birthday: 29 September
		Christmas Day: 25 December
		Boxing Day: 26 December



Welcome to the Scarborough Primary School community. We are very proud of our heritage as the first school in Scarborough and of our provision of a learning environment that will equip our students with skills for the future. In 2015 Scarborough Primary School became an Independent Public School. Our school prides itself on providing excellent learning opportunities for all students and we look forward to continuing this tradition in the years ahead.

At Scarborough Primary School every child matters every day. We believe that all students can achieve to their full potential. The staff at Scarborough Primary School are experienced and dedicated to student learning and wellbeing. Our strong focus on literacy and numeracy is integrated throughout the Western Australian Curriculum and is fully incorporated into all learning areas. We have close links with neighbouring schools, sharing professional knowledge and practice in order to further provide students with a relevant and motivating learning experience.

Children are placed in a house on admission to school, with family members being placed in the same house as siblings. Others are placed according to the balance of numbers.



Students are encouraged to work towards the success of their team through the earning of House Tokens for positive behaviour, demonstrating our school values and through participation in all aspects of school life.

We provide a high quality of education for every student, every day. We encourage parents to be partners in our school: in the classroom, at P&C meetings, on the School Board and at home with their child. To reach their potential, students need both parents and the community to take an active role in their education.

This book will provide you with an insight into how Scarborough Primary School operates but please contact us if you wish to know more. Your child's teacher or our office staff will be happy to answer any further questions or concerns.

Our school Business Plan outlines our focus over the coming years. This overarching document links the Department of Education system priorities to our classrooms and considers the unique context of Scarborough Primary School. The current Business Plan is on our website.

SCHOOL HOURS

Doors open	8:35 am	Lunch	1:10 pm – 1:50 pm
School commences	8:50 am	School finishes	3:00 pm
Recess	10:50 am - 11:10 am		

Students arriving at school after lessons commence at 8:50 am are required to go to the office, provide a reason why they are late and collect a late pass before attending class.

Benefits of students arriving on time include:

- *being organised at the start of the day*
- *maintaining better relationships with peers and teachers*
- *being calmer and more receptive to learning*
- *accessing the curriculum through continuity of learning.*

CURRICULUM

Our teaching and learning programs, as well as reports align with the Western Australian Curriculum in all learning areas. These reports provide information regarding student achievement and the next step in their learning. Your child's classroom teacher will be able to answer any questions you have regarding the implementation of the Western Australian Curriculum at our school.

ART

Our specialist art teacher collaborates with class teachers to connect art projects with learning that is happening in the classroom. Students are introduced to a huge range of artists and artistic styles and work with a wide range of media to create both 2D and 3D artworks.

The achievements of our students within the program are of a very high standard and are indicative of the enthusiasm that the specialist teacher has for the subject. Examples of the student's artwork can be viewed throughout the school. We encourage you to take a look next time you are visiting.



ENGLISH

Our English learning program includes the use of PLD which is an evidence based synthetic phonics spelling and reading program for Kindy to Year 6. The Year 3 -6 students have the opportunity to be a part of a Spelling Bee competition.

In the early years of learning to read, the synthetic phonics approach assists students with decoding words; however, our approach to reading is not only about decoding the words, but emphasises the importance of fluency, comprehension and understanding of vocabulary. In the early years, students begin with decodable readers as their main source of reading and once they have 'cracked the code' move onto texts that require students to apply a variety of skills to demonstrate comprehension. The Years 3 to 6 students have access to Literacy Pro for their home reading which provides a variety of books at their level and a comprehension test on completion to check their understanding of text.

In our K-3 classes we use Talk 4 Writing to teach writing. This covers a breadth of informative, persuasive and imaginative texts, looking not only at the text structure, but also the micro components such as sentence structure, punctuation, spelling and vocabulary. In 2025, our year 4-6 classes will be implementing Seven Steps to Writing. This program aligns with Talk 4 Writing and will allow our older students to use what they have learnt in the junior years to expand their authorial and secretarial writing skills. We also use Jolly Grammar to provide additional instruction for grammar and punctuation.

INFORMATION COMMUNICATION TECHNOLOGY (ICT)

Scarborough Primary School has a strong commitment to providing students with a 21st century contemporary learning environment.

We aim to develop students' ICT capabilities by providing opportunities for students to adapt to new ways of learning as technologies evolve and to prepare them for their lives beyond school. We promote and teach appropriate and safe online behaviours and on enrolment, parents sign a responsible use of ICT agreement and give consent to access the school computer network and internet. In addition to the 1:3 iPad program in Kindy – Year 6, there are also trolleys of notebook computers available for classrooms to use.

All classrooms have Smartboards and staff receive ongoing training. Wireless access has been installed across the school with multiple access points and secure firewall protection. This ensures that all classrooms are able to use technology at the same time with minimal disruption. Students also have access to Digital Technologies equipment including Bee Bots, Code & Go STEM mouse robot kits, Dot & Dash robots and accessories, Osmos for Maths and Literacy and wireless keypads. We also use a variety of apps and subscriptions in the classroom such as Seesaw, Book Creator, Mathletics, Scholastic Literacy Pro Reading and Popplet to support classroom learning.

We adhere to Department guidelines on online app use in accordance with public school standards.

LOTE (Language Other Than English)

All students in Years 1 - 6 receive weekly instruction in Japanese language and culture. The children are engaged in a variety of culturally enriching activities including role play, games, painting, drawing, origami, food tasting and cooking. Computer generated animation, stories, games, songs and Power Point are used to complement the language program.

MATHEMATICS

Students are explicitly taught across the four proficiency strands in mathematics: understanding, fluency, problem-solving and reasoning, to build a breadth of understanding of mathematical concepts. In 2025 we will continue to use Top Ten Maths as our whole school approach to optimise consistency across classrooms and enhance student learning.

We have ongoing class and individual recognition of participation in Mathletics for Years 1 – 6, a digital resource used to supplement and reinforce learning done in class.

MUSIC

Our music program is a significant part of the Arts learning area. This program creates a positive performance profile within the school and the wider community. The music program consists of teaching students from Years 1 - 6 a variety of music concepts and exposing them to a range of musical experiences. The basic elements of music (rhythm, melody, harmony, form, and expression) are incorporated in teaching strategies in a variety of enjoyable and interesting lessons, games, and songs.

Community songs have been a positive and enjoyable element of music and increased the performance profile in the school and the community.

The School Choir is a successful group of students from Years 4 - 6. They participate in school performances and combined community events, which included the ANZAC Day ceremony, music assemblies and massed choir performances.

Taiko is fun! An extra-curricular option available to Years 4 - 6 students is Taiko drumming. From the deep traditions of Japan, Taiko drumming immerses students in the rhythms of community festival celebrations. Combining syncopated rhythms with synchronised movements, vocalisation, and high energy. Taiko training is held weekly, and we aim to put on at least one performance per semester.

INSTRUMENTAL MUSIC

Scarborough Primary School encourages instrumental tuition and facilitates the Department of Education's Instrumental Music School Services (IMMS) program. A small group of talented Years 5 and 6 students, who are identified through a selection process in Year 4 as having a high musical ability, are offered the opportunity to learn either trumpet or flute at school. This is a valuable pathway to the secondary schooling specialist music programs. A visiting teacher from IMSS provides a free weekly tuition lesson.

IMSS students have the option to hire an instrument in Year 5 but are expected to purchase an instrument for Year 6, unless in financial hardship.

PHYSICAL EDUCATION

All students from Years 1 - 6 participate in a session of physical education each week with our specialist physical education teacher. The program includes whole school events such as swimming, athletics carnivals, and a cross country competition. Students can expect to develop and hone their fundamental movement skills and to be given opportunities to apply these skills to a range of sports. To further facilitate skill development, at times, we engage associations such as Golf WA, the Perth Wildcats, the Perth Scorchers and the West Coast Eagles or Fremantle Dockers AFL clubs to assist in delivering lessons. In-term swimming is held during the year and **all students are expected to participate.**

For physical education, students are expected to wear their house t-shirt, appropriate footwear for physical activity, and a hat. A water bottle should be brought to every lesson. Your help in ensuring students are always appropriately dressed for sporting activities would be greatly appreciated.

A range of extra-curricular sporting activities are also organized throughout the year. These have included activities such as surfing, Little Athletics, and rugby sessions. They are designed to provide opportunities and foster interest in a variety of physical activities.



INTERSCHOOL SPORTS

Our school hosts the Interschool Cross Country and participates in interschool sporting events such as Lightning Carnivals, Interschool Athletics, and Interschool Surfing Gala Day. For these events, the school will supply an Interschool sport t-shirt on the day. After the event, this needs to be washed and returned within two days.

Please ensure school uniform shorts, skorts or skirts are worn on these special days.

LIBRARY

Our well-equipped refurbished library is a great resource for students. The library is a place where students' love of reading is encouraged and supported through programs such as WAYRBA, Book Week and the Premiers Reading Challenge with thought provoking displays and activities run throughout the year.

Years Pre-primary – 6 students have access to loan books each week, Kindergarten students borrow once per fortnight. All books are expected to be returned each week. Library bags are a MUST to protect books from damage or loss. Parents may be requested to pay for damaged or lost books.



Volunteers are always welcome to assist with the large volume of books to cover. Please contact the school office or email leanne.daniels@education.wa.edu.au if you can help.

SCHOLASTIC BOOK CLUB

Orders must be submitted through the scholastic platform LOOP. To register follow the link scholastic.com.au/LOOP or download the app.

Our school, in conjunction with the Year 6 Book Worms and P&C run the Scholastic Book Club for parents and students to purchase books. Generally, two catalogues per term will be sent home with students. These catalogues are a great free resource to teach children about money and budgeting as well as encourage reading.

TRANSITION PROGRAMS

KINDERGARTEN, PRE-PRIMARY AND YEAR 1

Transition programs are implemented to ensure that transition is a positive experience for students. The Kindergarten, Pre-primary and Year 1 teachers work closely together to plan activities in Term 4 that help the children transition to their next stage of schooling.

YEAR 6 TO HIGH SCHOOL

Orientation days assist students in the transition to high school. We have strong links with our local high schools and have a number of transition/orientation initiatives in place during the year.

GENERAL INFORMATION

ABSENCE FROM SCHOOL

The Department of Education's Student Attendance Policy states that "any child whose attendance falls below 90% is at educational risk".

Vacations during school term are considered an unauthorised absence and cannot be approved by the school. As we have regulated break times during the course of the academic year, we ask that families consider taking children out of the educational program very carefully. This minimises the risk of children missing out on key elements of the learning program and falling behind in their academic progress and achievement. All families considering a vacation during school term will need to notify the principal.

An absentee note is requested when your child/children return to school if you have not advised the reason for their absence. You can advise the school of your child's absence via the following platforms:

MGM OUTREACH[®]

This is a text service where you can advise the school if your child's absence via text message. An SMS message explaining your child's absence can be sent **before 9:30 am**, to **0409 113 567**.

AUDIRI[®]

Absentee notes can be submitted to the school via the Audiri app.

Audiri is also a fantastic way to keep in touch with what is happening in our school.

Our app includes:

- Alerts
- Newsletters
- Events that link your phone's calendar
- Term Calendar
- News
- Absentee form



The school Smart Phone app can be found by searching for 'Audiri' in your iPhone/Android/Microsoft app store.

Follow the steps below to create an Audiri account

- From your phone, navigate to the [Apple App store](#) (iPhone users) or [Google Play store](#) (Android users) and search for *Audiri* and download the free app.
- Once the download is complete, open the Audiri app, enter your email, and click on *Continue*.
- Click on *Create new account*.
- You will receive an email with a code. Enter the code on the app.

○ *If you do not receive the email within 15 minutes, please check your spam/junk folders.*

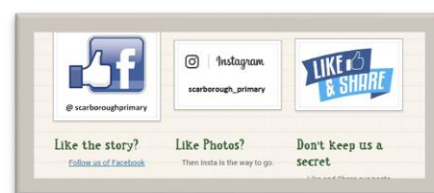
- Enter your first name and last name and select what best describes you and click on *Continue*.
- Enter your phone number and click on *Continue*.
- Type in your school or organisation name.
- Select the school from the dropdown selections and click on *Continue*.
- Select the subscription groups and click on *Continue*.
- Create a new password and click on *Set Password*.
- Click on *Start Exploring*.

NEWSLETTER AND AUDIRI®

The school newsletters and Audiri are the main means of communication between school and home. Newsletters are produced every Friday fortnight and are available by accessing our website www.scarboroughps.wa.edu.au. Notification of newsletter is sent out through Audiri, please download the app to keep you in touch with what is happening in our school.

SOCIAL MEDIA

The school has an Instagram profile ([scarborough_primary](#)) and Facebook page. Follow us to keep up to date with events and activities happening across our community.



ALLERGIES

As stated in our Healthy Food and Drinks Policy, we are an allergy aware school. No food, including nuts, is banned from being brought to school, however, we ask that families discuss the importance of not sharing food to help keep all of our students safe. In certain cases, particularly in the early years, individual classes may be asked to minimise some items in lunch boxes where a severe allergy is present. If you have any queries about this, please talk to your classroom teacher.

Our 'Healthy Food and Drink' and 'Anaphylaxis Management' policies are available on our website.

ARRIVALS AND DEPARTURES

Children are not encouraged to arrive at school before **8:35 am** unless they are scheduled to participate in an organised school activity.

All arrivals after **8:50 am** will need to go through the front office, provide a reason, and collect a late card. Families who are habitually late will be required to attend an attendance meeting to develop a plan to improve attendance.

Students leaving the school grounds during school hours must be signed out through the office before being collected from their classrooms. All students are expected to exit the school grounds by 3:20 pm after school.

BICYCLES AND SCOOTERS

Students who ride to school are required by law to wear a helmet. Bicycles and scooters must be placed in the bicycle racks provided, they should be chained or padlocked to the racks during school hours. Bicycles, scooters, skateboards, etc are not to be ridden inside school grounds.

CHILDREN'S BELONGINGS

To minimise the possibility of distress due to accidental damage or loss, parents are urged to ensure their children do not bring items of value to school.

We ask children not to bring electronic games, expensive watches, toys, jewellery, or excessive amounts of money to school. Money should not be left in trays or on desks. Your cooperation is greatly appreciated.

LOST PROPERTY

Lost property is a concern both to the school and parents who meet the cost of replacing items. To address these concerns, we ask parents to be very conscientious in **clearly marking names on all items** of clothing, lunch boxes and drink containers. Any uncollected items not labelled will be given to charity at the end of each term.

PUPIL REQUIREMENTS

Parents are expected to provide the daily consumable stationery items which are to be replaced as required. Class teachers will inform parents when replacements are needed.

SCHOOL UNIFORM

We aim to have all children take pride in their school and personal appearance. All students are expected to wear their school uniform every day. Shoes, trainers, or sandals are recommended for everyday use. Please label your child's hat, clothing, and school bag with his or her name. Uniforms can be ordered through My School Connect, instructions can be sourced through our school website.

For safety reasons, studs or sleeper earrings and a watch are the only items of jewellery that may be worn.



Scarborough Primary School Uniform Shop

Item	Price
Green polo shirt with logo	\$27.00
Faction shirt with logo	\$20.00
Girl's skort (pleated)	\$23.00
Girl's skort (bike shorts)	\$21.00
Unisex fleece track pants	\$23.00
Unisex shorts	\$17.00
Polar fleece jacket with logo	\$35.00
Wide brimmed hat with logo	\$16.00
Second hand items	\$2.00
Second hand jumpers	\$5.00

**OPEN WEDNESDAYS
8:45- 9:15AM
CANTEEN WINDOW**

Scan here to order
via My School
Connect



NO HAT, NO PLAY

In line with Department of Education's policy, the P&C Association and the School Board, with the support of the staff, have devised a policy to protect children from the dangers of skin cancer. Children will only be permitted out in the sun if they are wearing a brimmed hat. This policy will apply all year for morning recess, lunch time, sporting activities, incursions and excursions. Children without a hat will be asked to stay in the undercover area.



STUDENT DRESS CODE POLICY

RATIONALE

Scarborough Primary School believes the wearing of a school uniform promotes a sense of unity, pride and community, and discourages competitive dressing amongst students. Uniforms provide parents and students with a dress code that is safe and appropriate for school activities, provide some choice, are affordable to parents and consider the risk of ultraviolet radiation. Parents are encouraged to purchase all items from the uniform shop to support the P&C.

GUIDELINES

Items designated on the current "School Uniform Order Form" constitute the dress code:

- Bottle green sport short, cargo short, track pant or skort
- Bottle green Scarborough polo shirt with yellow side panels and logo
- Green brimmed hat with logo
- Green polo fleece jumper / jacket with logo
- House t-shirts (to be worn on the weekly sport day and other days identified by the school as whole school sport events).
- Enclosed shoes should be worn to comply with health and safety considerations.

FINANCIAL DIFFICULTIES

Families who experience financial difficulties regarding the purchase of a uniform should contact the Principal to seek a solution.

EXEMPTIONS AND MODIFICATIONS

Exemptions and modifications should be negotiated with the Principal. The grounds for exemption or modification should relate to health, ethnic considerations, religion or any other matter which in the Principal's opinion is suffice to exempt a student from dress code requirements. The provision of a temporary exemption can be made to accommodate new students and the non-availability of dress code items or significant change in student circumstances. Staff will be informed of any student granted a modification to the dress code.

OTHER

Students are permitted to wear stud style earrings or small sleepers. Makeup is not permitted. Excessive amounts of jewellery are not permitted unless for religious / cultural reasons. Permission for this should be sought through the Principal. Long hair must be tied back for health and safety reasons. Hair accessories should be simple. Shoes must be enclosed, safe and practical. Thongs / crocs etc. are not to be worn unless for medical reasons or for in-term swimming lessons.

MANAGEMENT

If a child continuously does not meet the standards outlined in the policy, contact will be made with the child's parent / guardian to discuss compliance. Not meeting the standards outlined in the policy may lead to the child's withdrawal from excursions and other school events. Students may be asked to remove non-uniform items and will be provided with a uniform alternative for the day where appropriate.

ENROLMENT

Acceptance of enrolment at Scarborough Primary School assumes an agreement between the school and the parent/carer that the enrolling student will follow the school's dress code.

REVIEW – Currently under review

MOBILE DEVICES IN PUBLIC SCHOOLS

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

Students from Years Kindy - 6 are not permitted to have mobile phones in their possession during the school day; teachers will determine an appropriate storage area for mobile phones for students.

Students are required to put their smart watches in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day. The School's Mobile Policy can be found on our website.

CHILDREN TRANSFERRING

Parents are requested to give us at least one week notice when children transfer to another school. This will provide adequate time to enable the staff to ensure that all records, books, reports etc have been completed or checked prior to your child's departure.

ENROLMENT FORM – PERSONAL INFORMATION

At the time of enrolment, you will be required to provide your child's Birth Certificate or passport, AIR (Australian Immunisation Record) history statement (not more than 2 months old), proof of your current address, Family Court orders and visa subclass number (including arrival date in Australia), if applicable.

Parents are asked to keep the enrolment details up to date and notify the school of any change of address, telephone number or care details, as it is important that we know where to contact you during the day in case of an emergency. This can be done by emailing the office scarborough.ps@education.wa.edu.au. It is also very important that the school be notified of any medical or physical issue your child may have. In the case of separated or divorced parents, please inform the office staff and classroom teacher in writing if there are custody arrangements or access rights affecting the child within school hours. The school requires a copy of all court orders in place.

EXCURSION/INCURSION MONEY COLLECTION

Money for excursions and incursions can be paid to the school by cash or transferred electronically into the school bank account. Full instructions will be on excursion/incursion forms when you receive them.

Payment plans can be arranged through the office to cover the cost of these, as incursions and excursions are an important part of the learning program. Students who do not pay for activities will not be able to attend and will be provided with an alternative activity in which the student can achieve similar educational outcomes.

PARENT/TEACHER INTERVIEWS

Parents are encouraged to keep in touch with their child's teachers. Brief exchanges of information are welcome before and after school. For lengthier discussions or serious concerns, parents are asked to make an appointment with the class teacher to discuss their child's progress. Email can be used for making appointments and passing on information. Discussions over student achievement or progress are better

face to face. Parents are encouraged to discuss achievement and progress with their child's teacher on a regular basis. Throughout the year, all classroom teachers will invite parents into the classroom to view and discuss work samples and assessment results.

POSITIVE BEHAVIOUR POLICY

Our approach to the management of student behaviour can be found in detail within our Positive Behaviour Policy. This is available on our school website. It considers the differences and diversity within the school community. A restorative problem-solving model and a shared concern approach is used across the school to address inappropriate behaviours. Children are made fully aware of the appropriate ways to behave in school and are actively encouraged to demonstrate our three school values:

Respect, Responsibility, and Commitment.

Parents will be contacted if their child deliberately or repeatedly shows unacceptable behaviour at school. Parents are asked to inform class teachers if anything happens outside of school that might impact on their child's behaviour at school.

Bullying of any type is not tolerated at Scarborough Primary School. It is important for children to understand that they must tell an adult if they have been bullied, or if they see someone else being bullied. All reported instances of bullying will be acted on by school staff. Bullying is not a major problem at our school, but we aim to equip all our students with the confidence and knowledge to deal with bullying in any environment. All students participate in the positive values program undertaken in classrooms. Further information can be found within the Positive Behaviour Policy.

REPORTS ON STUDENT ACHIEVEMENT - It is imperative that the school has your correct email address as the school provides student reports electronically via email. The report link closes after three weeks. Please ensure you save your child's report immediately.

In line with the Department of Education's Curriculum Assessment and Reporting Policy, the school will issue two formal reports in Term Two and Four, for students in Kindergarten - Year 6. Portfolios for Kindergarten students will be sent home during the last week of Semester One and Two.

Please advise the school via email, scarborough.ps@education.wa.edu.au if you require a copy of report sent to a second family member. Parents are encouraged to contact the classroom teacher if they have concerns regarding achievement or progress.

SENIOR STUDENTS

Our Year 6 students take part in an annual school camp. Students are offered the opportunity to test their personal limitations, work as a team and experience new activities. This camp is a highlight of our students' school journey.

At the end of Year 6 our students participate in a graduation assembly where they are recognised for their achievements at Scarborough Primary School and families are strongly encouraged to be part of this event.

STUDENT LEADERSHIP PROGRAM

Students in Year 6 are given the opportunity to join a leadership team. These teams work with the assistance of a staff member to organise events throughout the year and develop the leadership and interpersonal skills of the students involved.

All students in Years 4 – 6 are involved in the selection of student captains who represent the school at numerous events and assist in coordination of assemblies and other events throughout the year.

PASTORAL CARE

ACCIDENTS OR ILLNESS

In cases of illness or serious accidents we will contact you immediately. Please do not send a child who is unwell to school. The school's medical bay is for short term use until a child can be collected.

COMMUNICABLE AND INFECTIOUS DISEASES

The Department of Education follows the Health Department of Western Australia guidelines in ensuring that children entering school are fully immunised.

Parents of children who are not fully immunised may be required to remove their children from school should a serious infectious disease outbreak occur.

DENTAL THERAPY UNIT - 9446 8990

The Dental Therapy Unit provides a free, continuous preventative dental service for each enrolled child from Pre-primary to Year 11. All children who register are checked and parents advised when treatment is required. Dental health is maintained through the clinic at Yuluma Primary School.

HAIR

Please ensure that all long hair is tied back. Head lice outbreaks do occur occasionally, and this is one way of alleviating the problem. Parents are also asked to regularly check their child's head.

Information is available from the Department of Health at http://www.healthywa.wa.gov.au/Articles/F_I/Head-lice.

MEDICAL POLICY

It is the responsibility of parents and guardians to provide the school with written information relevant to the health of their child. An emergency plan will be developed for students with serious medical conditions. Such a plan will result following consultation between parent or guardian, family doctor and school. The school must be notified immediately if medical information changes.

The Department of Education has a strict policy on the administering of medication in schools. No staff member is allowed to give a child medication unless the correct forms have been completed by parents for short term medication, or the prescribing doctor if medication is long term. Parents can obtain these forms from the office or our school website.

PARKING

Parking is available both on Hinderwell Street and Deanmore Road.

Parents are asked not to use the administration car park for the purpose of dropping off or collecting children. Children should be instructed not to walk through the car park as there are often vehicles reversing. This is a student safety measure.

SCHOOL CHAPLAIN

Our chaplain spends a large portion of time in class with students. This in-class contact enables the chaplain to build relationships and support structures with students, as well as collaborate with educators on specific support programs. She delivers social and emotional specific programs to different class groups, focusing on emotion regulation, values exploration, coping strategies, peer relationships and conflict resolution. Appointments to speak to Nikki can be made, through the class teacher, the school office or email Nikki at nicola.harvey@education.wa.edu.au

STUDENT SERVICES: EDUCATIONAL PSYCHOLOGIST AND SCHOOL NURSE

The services of an educational psychologist and a school nurse are available to the school. Children may be referred by the school or by parents. Information about referral procedures may be obtained from the class teacher.

PARENTAL INVOLVEMENT



CANTEEN – OPEN EVERY FRIDAY

Wholemeal bread and wraps as well as reduced fat dairy products are used.



Scarborough Primary School Canteen Menu



Recess - all items \$2	Lunch	Drinks- all \$2
Cheesie Fruit and Berry Muffin Fruit and Jelly Cup Raisin Toast- 2 slices	Chicken Burger \$5.00 Sandwiches \$4.00 Macaroni Cheese \$5.00 Pasta Bolognese \$5.00 Nachos \$5.00 Pizza (Ham and cheese, cheese or Hawaiian) Sushi (6 Pieces) \$7.00 Chicken and avocado, tuna or vegetarian	Milk - plain, strawberry or chocolate Juice Box- Apple, Orange, Apple and Blackcurrant, Tropical



Open every Friday!



Please order via My School connect
by 8am on Friday mornings

ONLINE ORDERING – MY SCHOOL CONNECT

Go to www.myschoolconnect/login to register your account and children. Once your account is active, log in and place your orders. Orders can be placed in advance or on the day **before** 8:00 am, no late orders will be accepted. You can easily see what days the canteen is open, so never be caught without lunch again.

PARENTS AND CITIZENS ASSOCIATION

The Scarborough P&C is composed of parents interested in the best possible education for our children. It raises money to provide learning opportunities for the students and is a forum for discussion about our school. Regular meetings are held at school, usually twice a term. You are most welcome to bring your ideas, questions and enthusiasm to the meetings. Please check the school newsletters or term planner for dates.

Canteen and uniform shop orders can be placed through the My School Connect website/app. Tickets to school events and fundraising purchases can also be made through this platform.



Your one stop P&C shop!



TUCKSHOP

- View menu and order online from your phone
- Set up a Wallet and top up funds
- Place orders in advance, repeat prior orders and more!
- Fees: 33c per child, per order + 1.9% if using credit card



UNIFORM

- Order online for collection or delivery to class
- See out of stock items
- Fees: 33c per child, per order + 1.9% if using credit card



EVENT

- Buy tickets to school events
- Find information about events
- Easy online payments
- Fees: 2.5% booking fee per ticket

1 Register your account

2 Add your children

3 Upload money to your My School Connect wallet to avoid credit card fees



PARENT HELPERS

Parents who are working with children at school are in a privileged situation as they see how the whole class is learning.

What you observe is confidential information and, just like the teachers, parents are bound to respect that confidentiality. If you are helping in a classroom and unsure about a situation, please speak with the classroom teacher.



All parents must complete a Parent and Child Volunteer Declaration Form before volunteering at the school. This form is renewed each school year.

PARENT SUPPORT

There are many ways parents and other adults who play an important role in a child's life can be involved with their children's education at home, at school and in the community.

Here are some ways you can be involved in your child's education:

- come along to our parent evening in Term 1 to meet the teacher
- make a date with the teacher to visit your child's classroom
- arrange an interview with your child's teacher by email to discuss academic progress, behaviour or any concern you may have
- join the P&C Association
- come along to our community events such as assemblies and sport carnivals (details of these events are published in our newsletter)
- volunteer to help at school.

SCHOOL BOARD

The Board's role is required to help the school deliver a quality education experience to our children by:

- establishing and reviewing the goals, priorities and policies of the school at a strategic level
- supporting the development of our School Business Plan
- noting school budgets
- discussing the performance of our school in achieving the goals set; and
- promoting our school within community.

More information on the Board can be found on our school website.

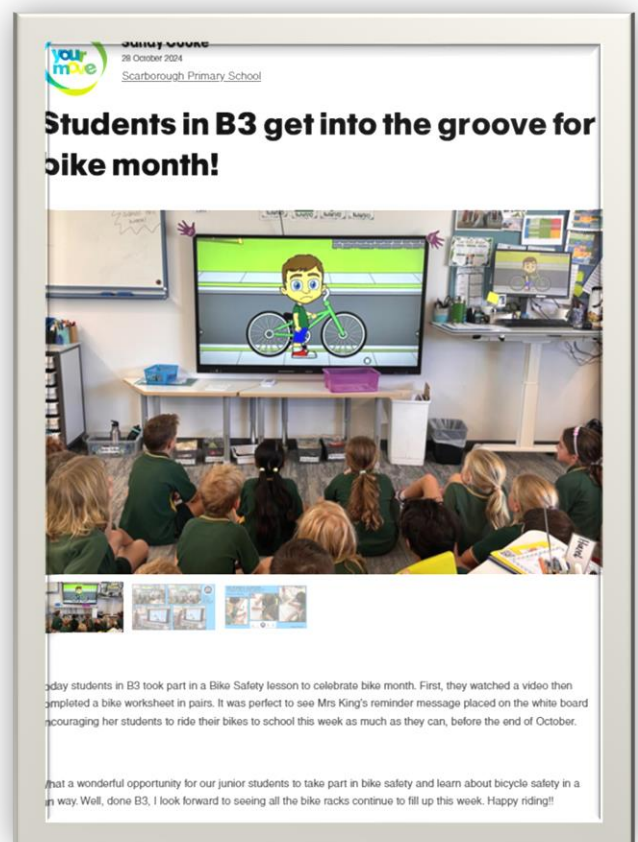
YOUR MOVE PROGRAM – a Department of Transport activity-based program for schools.

The Your Move program provides information to help our school community find healthy/active ways to travel to and from school, therefore reducing car travel. Events are held at the school and stories are posted onto the "Your Move" website to earn points. Check out the Your Move website at www.yourmove.org.au to see how we are going. Our school has reached Double Platinum four years in a row!

Grants received through this program have allowed us to install bike shelters, bike and scooter racks, and bike education and road safety lessons.

Information on active travel days and other events is provided through Audiri notifications, school newsletters, social media and classroom teacher emails.

Should you wish to hear more about the above program, email our school's Your Move Champion, Sandy Cooke at sandra.cooke@education.wa.edu.au



BEFORE AND AFTER SCHOOL CARE

A before and after school care program is offered on the school site by Camp Australia.

Please visit their website at www.campaustralia.com.au and search for our school.





Scarborough Primary School
An Independent Public School

60 Hinderwell Street
SCARBOROUGH WA 6019

Phone: (08) 9222 9200

Email: scarborough.ps@education.wa.edu.au

Website: www.scarboroughps.wa.edu.au

OFFICE HOURS

Monday – Friday 8:00 am – 3:30 pm