



Scarborough Primary School P&C

An Independent Public School

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Minutes of General Meeting 10th February 2026

Held: In the SPS Meeting Room

Meeting Opened: 6:28pm

ITEMS

Items	Action
<p>1. Attendance: Teneke Spencer (TS), Mel Fogarty (MF), Alicia Crockett (AC), Emily Poulton (EP), Lara Bowlt (LB), Tegan de Voogd (TdV), Carolyn Etter (CE), Julia Koehn (JK), Tarryn Sheffield (TSh), Siobhan Boffey (SB), Rachel Doohan (RD), Phil Critchley (PC), Ele Fazio (EF), Sarah Quantock (SQ), Carrie McIntosh (CM), Genevieve Thompson (GT), Pahnia Baldwin (PB), Talia Wade (TW)</p> <p>Apologies:</p>	
<p>2. Confirmation of Minutes of Previous Meeting</p> <p>Resolution: That the minutes of the previous General Meeting of Scarborough Primary School P&C Association on 5th November and subsequent planning session on 30th November 2025 be taken as read and confirmed as a true and accurate record.</p>	<p>Motion Carried</p>
<p>3. Business Arising from Previous Minutes</p> <p>3.1 Chess Club update</p> <p>First session today. Was supposed to be Yrs 2-6 but last reminder msg didn't specify year and couple students in lower year groups attended. Parents made aware. Otherwise successful. 18 attendees. Could do max 20 but space doesn't allow any more. Two instructors today but will only be one going forward. MF to continue liaising with organisers as we go along.</p> <p>3.2 Stargazing Event</p> <p>21st Feb.</p>	<p>3.1 MF to request they do a role on start of session. Teachers also to have this so they can ensure students going to chess club go to correct place at 3pm.</p> <p>We will send out comms re: where kids will leave premises & parents need to pick them up (glass doors by OSH room) - PC newsletter</p> <p>3.2 Comms to go out re: details. Advise no alcohol on school grounds, kids to be</p>

Food trucks from 5:30pm.
We have bottom gate access and sprinklers off.
Picnics on lawn.
P&C will profit from food trucks – from pizzas bought and donation from ice cream truck.
Astronomer presentation from 7pm. Approx 7 telescopes.
Sessions staggered – younger kids first.
SB to organise some activity stations – constellation craft, 'red light making'.
An MC still to be decided.
Class teachers are aware of the event and will follow the theme next week in build-up.

Need to check power access situation and where food trucks can go – enter/exit from Deanmore Rd double gates or new car park?

3.3 Brighton Rd Crossing

Approved for a Type B crossing where P&C supply wardens (volunteers).

This isn't the outcome we wanted however we can reapply in 6 months time for Type A, PLUS, it will change to a 40km school zone.

Site survey happening Feb 25th – Main Roads, Police, CoS, School - to confirm where the crossing will go.

Reach out to wider community for wardens – through Stuart Aubrey and local pages on SM?

Even if can't staff every day we could try do at least for the Active Travel days (Tues and Thurs). Long term goal is people get used to crossing there & even when no warden there, they cross there and the count goes up for appeal in 6 months.

To cover 8/8:20 – 9am and max 1 hour after 3pm. Need WWC and medical – P&C happy to cover price of checks if needed.

3.4 Sustainable Garden update

Playground to be removed soon – contractor to remove has been locked in: remove playground, concrete over sand and shade sails.

P&C previously pledged \$10k towards this.

Planning can then start.

supervised at all times, food allergy awareness.
Also around activity stations in case parents need to bring anything (torch etc).
ACTION – PC newsletter and **ALL/TSh/SB** in Whatsapp chats
TSh/SB send to SQ so can be put on Compass.

Organise a few bins to put around the area – some in storeroom.

SQ to be in attendance to assist with set up.

TS to purchase craft items

3.3 PC – newsletter - volunteer wardens needed and also to go out in Year group chats

SQ to update us following Infrastructure meeting on 25/2. If we have any questions put to SQ before meeting – **ACTION ALL**

MF to coordinate a roster once have names.

<p>End of 2025 we donated for chaplain to put in moveable planters and these are progressing.</p> <p>3.5 Wine Fundraiser</p> <p>Easy profit of just under \$400. JK feedback was that it was through WA Cellars but had to do shipping rather than option to pick-up.</p> <p>3.6 Summary of 2025 to be issued to community</p> <p>Done. EF printed some out and put in notice boards. Great feedback from how much we fundraised in 2025.</p>	<p>3.6 SQ to follow up moving the 2 noticeboards</p>
<p>4. General Business</p> <p>4.1 Class Reps</p> <p>All reps decided.</p> <p>4.2 P&C Contributions</p> <p>Couldn't initially change the amount to \$0.00 but this has been rectified. Some monies paid and sat in school account. If goes through Compass then SPS collects the money rather than the P&C. Makes it easier Admin wise.</p> <p>Feedback – to send it out Term 2 going forward, let families settle.</p> <p>4.3 New uniform items</p> <p>Backpacks, leisure pants are go & selling. Had some sample hats from a new supplier at the meeting – 2 different styles and slightly cheaper than current ones so make more profit. Lots of skorts sold. For next year need to restock in advance (many size 6's and 8's out of stock for new year)</p> <p>4.4 Farmers Market update</p> <p>Grant application put in last year was 8 weeks for result (today) - this enlists set-up: market operator, signage, marketing etc. (\$27k and a lot of work) If we don't receive grant then we need to reassess as it's a lot of work – time and financially. This is a one-off grant so can't reapply.</p>	<p>4.1 Take new photo of who P&C is and print new poster of who we are for noticeboards – EF to arrange</p> <p>4.3 SQ to take to Yr 5/6 and get their opinions. CE to then order. CE to provide clear photo of backpack for MSC.</p> <p>4.4 TS to follow up 12/2 or next week if not heard anything re: grant.</p>

Contractor in mind – we would need them to set up and hopefully run for a period of time. We included quotes in application.

SQ advised of Churchlands students that would like to run a veg stall.

SPS students could participate with our school garden once established.

4.5 2026 Planning

- Stargazing locked in.
- The more events we can do for less work and easy profit. School will still run little events for gold coin donations (or not) throughout but P&C will do less so less pressure on the community.
- Movie Night – depends on weather and time of sunset. Proposed Sat May 2nd. Assess how well the food trucks go at Stargazing.
- Parents/Caregivers event instead of Mothers or Fathers Day – lawn bowls. Instead of quiz night/bingo. Casual event – charge for tickets and make profit. People buy their own food/drink.
- Scitech evening. Science Week is 15th – 23rd Aug. Sat eve event from 5:30pm, use of whole space and can have a bar there.
- Colour Run – Friday Week 9 term 4 is 11th Dec. Not doing fundraising for this, instead P&C will cover and do gold coin donation for taking part and zooper dooper.
- Lawn bowls – Term 4 – potentially week 3 or 4 (1/11 or 8/11)
- Readathon? Book Week is w/c 24th Aug. There's a Premier's Reading Challenge around this time, based on amount of books student reads – could tie in with this.
- Sports Carnival – potential faction coloured zinc? But allergies and parent consent. Maybe coloured hairspray. TBC.
- End of Year Gift – members to have a think and discuss in future meetings.

4.5

TSh to reach out to bowls clubs

SB & MF to look into movie night – see emails with enquiries

MF to contact Scitech re: science week available dates

5. Reports

5.1 Treasurer's Report - See attached report.

5.2 President's Report – See attached report.

5.3 Principals report -

Sports carnival to be in Term 2 this year, 28th May. Will have before-school practices in run-up again.

Swimming lessons Term 4.

Kindy speech screening starts next week.

Cricket tournament through WACA but these are male/female split teams.

5.4 Canteen Committee's Report

5.2 PC to file EF's report in Dropbox correctly.

<p>5.5 Uniform Shop Report</p> <p>Resolution: That the attached reports be adopted.</p>	
<p>6. Correspondence:</p> <p>6.1 Correspondence In</p> <p>Resolution: That Correspondence In be received as per attached list.</p> <p>6.2 Correspondence Out</p> <p>Resolution: That Correspondence Out be received as per attached list.</p>	
<p>7. Other Business</p> <ul style="list-style-type: none"> - PB gave feedback to intro ourselves at beginning of meetings going forward. 	
<p>8. Date of next Meeting: 7/5/26 at 6pm</p>	
<p>9. Meeting closed: 8:21pm</p>	