



# Scarborough Primary School P&C

An Independent Public School

60 Hinderwell Street, Scarborough WA 6019

Phone 9222 9200

Email [scarboroughprimarypc@gmail.com](mailto:scarboroughprimarypc@gmail.com)

## Minutes of General Meeting 11th May 2026

Held: In the SPS Meeting Room

Meeting Opened: 6:10pm

### ITEMS

Items	Action
<p><b>1. Attendance: Teneke Spencer (TS), Phil Critchley (PC), Ele Fazio (EF), Carolyn Etter (CE), Rachel Doohan (RD), John Blake (JB), Mel Fogarty (MF), Pahnia Baldwin (PB)</b></p> <p><b>Apologies: Alicia Crockett (AC), Emily Poulton (EP), Lara Bowlit (LB), Tegan de Voogd (TdV), Julia Koehn (JK), Tarryn Sheffield (TSh), Siobhan Boffey (SB), Sarah Quantock (SQ), Genevieve Thompson (GT), Talia Wade (TW)</b></p>	
<p><b>2. Confirmation of Minutes of Previous Meeting</b></p> <p>Resolution: That the minutes of the previous General Meeting of Scarborough Primary School P&amp;C Association on 10<sup>th</sup> February be taken as read and confirmed as a true and accurate record.</p>	<p>Motion carried.</p>
<p><b>3. Business Arising from Previous Minutes</b></p> <p><b>3.1 Movie Night review</b></p> <p>Profit: \$2465</p> <p>MSC sales – Can log a sale as cash so we can then keep better track of items sold</p> <p>Maybe not an annual event? Good feedback and great event but cons included: didn't necessarily work for families with younger kids, it was cold, Year 6's had just returned from camp, responsibility on the P&amp;C when it's on school grounds.</p> <p>Sports Carnival opportunity to sell leftover sweets, crisps &amp; juice boxes. If not many lolly bags left perhaps buy some killer pythons to also sell alongside.</p> <p><b>3.2 Brighton Rd Crossing</b></p>	<p><b>ACTION: RD</b> count leftover stock.</p>

SQ advised CoS looking into Type A instead.  
Doing counts this term, 2 x AM, 2 x PM. They will NOT be on an Active Travel day.

### 3.3 Sustainable Garden

Nicky (chaplain) & Mrs Jones meeting with SQ this week to see what next steps are.  
Idea of indigenous artist doing a mural.

### 3.4 New Uniform Items

Fairly slow sales of new items.  
Hats took a long time to arrive. Not huge sales.  
Female leisure pants are quite low but not yet hit the season fully.  
New backpacks weren't advertised far enough in advance – needs to be end of the year in run-up for a new school year.

Hold off on a promo until Winter kicks in & see how the sales go then.

### 3.5 Farmers Market Update

Worry that the grass won't withstand the weekly traffic.  
Other option is basketball court & undercover however, no current vehicle access without driving across oval through vehicle gates.

Options

- Remove small limestone wall section to access through car park. Ricky getting quotes for this however further worry is the logistics of vehicles turning.
- Use part of old car park on Deanmore and through playground to access? - Want to be adding to the playground, not taking from it so majority not keen on this idea.
- Potential use of the new car park to be used by the vendors – so some that need their trucks can park and sell from there.

\$27k approved. This includes all consulting (site layout, traffic mgmt plans, set-up etc.), safety equipment, electrical equipment, signage, website, marketing plan.

Discussed a 'free' period initially for stall fees.

Proposed launch 12<sup>th</sup> Sep – have a bake sale? Tote bags? Gardening Club to sell any produce.

Might initially need volunteers for first bump-in and outs.

P&C to do Containers For Change. Market have waste mgmt plan. Potential P&C organise food waste to 'recycle' (compost).

### 3.6 Mothers Day

**3.2 ACTION** – Year Groups to continue asking ppl to cross at proposed location.  
**PC** to continue the above in newsletter too.

**3.3 ACTION** – **SQ** to provide update following meeting.

**3.4 ACTION** – Get a photo of new items & advertise all in the newsletter.

**3.5 ACTION** – **TS** to discuss options with the planning consultant re: access.

Raffle made \$861.

### 3.7 Scitech Event

15<sup>th</sup> Aug 5-8pm.

Need to decide if wish to sell alcohol – probably a good earner.

Need someone to have an RSA to sell and we need to source the alcohol.

Food Options – Ticket price could include food items such as sausage rolls, pizza, picky box.

Option 1 – Just tickets

Option 2 – Plus food

Option 3 – All inclusive ticket (food & 1 drink maybe?)

For volunteers maybe look at smaller timeslots as many parents will want to take part and stay with their kids.

### 3.8 General Parent/Caregivers Social Event

Term 4 - Scarborough Bowls Club have emailed – Nov Sat or Sun are currently available.

Doubleview asked for dates.

See emails for prices.

To be discussed further at next meeting.

**3.6 ACTION – PC** to announce & congratulate winner in newsletter.

**3.7 ACTION – MF** to return a completed form and to let us know what is required – e.g. obtain quotes for catering, find volunteers etc.

## 4. General Business

### 4.1 New Playground Progression

Refer to section 3.5 - Discussions around Farmers Market access be through old car park then into new car park (through existing playground) then through limestone wall removal (this stops vehicle-turning issue).

- SQ proposed anything that's removed from the existing playground be potentially placed elsewhere so we're not losing anything.

### 4.2 Chess Club Review

MF asked how many enrolled this term. Going well and seems to be similar numbers to term 1.

Need to decide if continuing next term, or do we mix it up with another activity? They're working towards a tournament and if the numbers stay, we should continue as is.

<p>A different activity could be done on an alternative day in that space anyway.</p> <p><b>4.3 Basketball Training</b></p> <p>Currently can't have an external party come in and use the basketball court as Camp Australia have this in their lease – they require certain # of m2 to students ratio, for insurance purposes.</p> <p>Worth looking at Camp Aus lease options – could the contract be re-jigged so that school spaces can be utilised better?</p>	<p><b>ACTION</b> – Chat to SQ about Camp Aus lease</p>
<p><b>5. Reports</b></p> <p><b>5.1 Treasurer's Report</b> - See attached report.</p> <p>\$55k in the general account currently (includes voluntary contributions from 2025 that has just been transferred to P&amp;C) \$13k sitting in uniform account.</p> <p>All \$ given to school for their wishlist items.</p> <p><b>5.2 President's Report</b> – See attached report.</p> <p><b>5.3 Principals report</b> -</p> <p><b>5.4 Canteen Committee's Report</b></p> <p><b>5.5 Uniform Shop Report</b></p> <p>Got good number of volunteers now. Square reader is working and all going well.</p> <p><b>Resolution:</b> That the attached reports be adopted.</p>	
<p><b>6. Correspondence:</b></p> <p><b>6.1 Correspondence In</b></p> <p><b>6.1.1 Peach Pit/Scarborough Beach Bar community discount</b> Above companies have provided a code for families within SPS so if they go they enter a code, order through the app (QR based), they get a discount and the P&amp;C get 5%.</p> <p><b>6.1.2 Healthways Grant</b> To be discussed later in the year. Missed opportunity this time round so need to look at for next year.</p> <p><b>6.1.3 Coffee Van – Sports Carnival</b> EF's contact asking around to see if another van is available for this date.</p>	<p><b>6.1.1 ACTION</b> – PC to include in the newsletter.</p> <p><b>6.1.2 ACTION - MF</b> to ask Candice to come to next meeting to discuss further with P&amp;C.</p> <p><b>6.1.3 ACTION - RD</b> to contact Latte Lab.</p>

<p><b>Resolution:</b> That Correspondence In be received as per attached list.</p> <p><b>6.2 Correspondence Out</b></p> <p><b>Resolution:</b> That Correspondence Out be received as per attached list.</p>	
<p><b>7. Other Business</b></p> <p><b>7.1 Sports Carnival –</b> Sell leftover tuck shop Sausage Sizzle – last day of term (3<sup>rd</sup> July) to sell leftover sausages. Zinc colours for the carnival - faction colours. Will need volunteers for both tuck shop on sports carnival &amp; BBQ for sausage sizzle. Issue via Year group chats</p> <p><b>7.2 P&amp;C Day WA – 22<sup>nd</sup> May – ACTION TSh</b> to run a post on socials.</p> <p><b>7.3 Containers For Change –</b> We have a bin that we never use. If we get them to come and pick-up collections, we get 7c per container rather than 10c. Need allocated person to monitor – <b>ACTION</b> Ask Julia or someone if they can put it out for collection &amp; advise when it's full? CFC to provide a bag so that they don't need to take our actual bin and return.</p> <p><b>7.4 MF</b> suggested to put together a cookbook for Christmas gift. Could be per class or whole school.</p>	<p><b>7.1 ACTION – SQ</b> to run it past Ricky &amp; Peter re: waste to be disposed correctly before school hols.</p> <p><b>7.1 ACTION – Msg</b> to go out re: zinc. <b>TS</b> purchasing zinc.</p> <p><b>7.3 ACTION –</b> Let teachers know to utilise more at break times with kids.</p> <p><b>7.4 ACTION – MF</b> to look into the options.</p>
<p><b>8. Date of next Meeting: Weds 24<sup>th</sup> June at 6pm</b></p>	
<p><b>9. Meeting closed: 7:52pm</b></p>	