



Scarborough Primary School P&C

An Independent Public School

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Minutes of General Meeting 15th September 2026

Held: Convivio, 16E Calais Road

Meeting Opened: 6:08pm

ITEMS

Items	Action
1. Attendance: Ele Fazio (EF), Rachel Doohan (RD), Teneke Spencer (TS), Pahnia Baldwin (PB), Carolyn Etter (CE), Mel Fogarty (MF), Julia Koehn (JK), Tarryn Sheffield (TSh), Nolan Unwin (NU), Jane Unwin (JU) Apologies: Phil Critchley (PC), Siobhan Boffey (SB), Sarah Quantock (SQ), Peter Williams (PW), Tahlia Wade (TW)	
2. Confirmation of Minutes of Previous Meeting Resolution: That the minutes of the previous General Meeting of Scarborough Primary School P&C Association on 29 th July be taken as read and confirmed as a true and accurate record.	Motion Carried
3. Business Arising from Previous Minutes 3.1 Outstanding Business - Container for Change bin – confirm with PW if year 6 student can put bin out on Thursday. 3.2 Scitech feedback - Excellent feedback from attendees. - Alcohol was a nice addition, but not a huge money maker. - Liaising with Dan Murphys and arranging the relevant licences for was a bit of work but manageable. - Donations from IGA were great. - Potentially more bodies for set up would have been useful given the short amount of set up time. - Ticket sales were the biggest profit. - P&C were happy to do the event again, but then maybe reassess for the following year. 3.3 Farmers Market	3.1 RD to email PW to confirm. 3.2.1 Add Scitech event to planning day. 3.2.2 RD & MF to arrange meeting with IGA manager. 3.3.1 EF to request guidelines for

• Excellent first Farmers Market (FM). • Huge turn out, bigger than expected. ~1,500 people. • Premier Roger Cook and Minister Jackie Jarvis (Minister for Agriculture and Food) and Stuart Aubrey (Scarborough Local Member) were in attendance. • Discussions around tote bags. 130 have been sold, consideration of freighting additional, but profits would be reduced. Decided to see if requests are made at upcoming event before making decision. • Discussion around reuseable coffee cups. Decided to see how coffee cup usage goes for next event. • Discussion about community stall and ideas. JK suggested her daughter could do face painting for donations for P&C. • Option for P&C to do a Christmas raffle. • Discussion around entertainment. Option for P&C to pay for entertainment. Option to look at the next round of grants. • Discussion around grass management. • TS explained process for FM manager and Market Life's role (currently engaged for 6 months). • P&C profit was roughly \$550. • Refer to attached report for FM event report. 3.4 Lawn Bowls Event • Event 22 November 2026, 2-5pm. • Tickets \$25 and includes drink token. • Currently awaiting invoice from Bowls Club. • Bowls Club require credit card for behind the bar. EF advised P&C credit card can be used. • Start selling tickets in term 4. MSC to be set up. • Raffle to raise money. Use left over alcohol from Scitech and other gifted vouchers (Dinner Twist and Grilled). • Theme determined - "S" for Scarborough. Best dressed competition. To be judged by PB. • Sub-committee: TSh, EF, RD, MF, JK, PB, SB 3.5 A.I. Info Night Possibility • PW not in attendance, not discussed 3.6 Undercover Noticeboard • Plexiglass is broken. • EF requested the A block notice board to be shifted, but school admin advised currently not possible. • Revisit in 2027. 3.7 Colour Run • MF shared research undertaken but advised it requires further investigation to determine best option. • Sub-committee: EF, CE, PB, TSh, MF, JU • Date options (in order of preference): 17 December, 4 December, 27 November. 3.8 Brighton Road Crossing • TS provided update.	community stall to determine what is allowed. 3.3.2 MF with PB support to organise Christmas raffle for FM 3.4.1 PB to make up drink tokens. 3.4.2 SB to set up tickets in MSC 3.4.3 MF to use Dan Murphys voucher for gift. 3.4.4 RD to manage raffle 3.4.5 RD set up sub-committee chat 3.7.1 EF to check with admin regarding dates. 3.7.2 EF to set up sub-committee chat.
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• City of Stirling have done site plans, but delay from Main Roads in relation to “40” signage. • Nothing to action. 3.9 End of term tuck shop • Opportunity to sell Scitech leftovers (juice, soft drinks, lollies, chips) • Date confirmed: Friday 25 September 2026, 3pm in undercover area. • Volunteers EF, JK. • Suggestion to do callout to parents to get volunteers to help sell. Class reps to send. • Poster for event.	3.9.1 TS to write callout for WhatsApp chats for parent volunteers. 3.9.2 TS to do poster for event.
4. General Business 4.1 Round-up of Conference • RD shared info from conference. • Suggested some smaller playground items could be something in the interim until the new playground is considered. • Raised suggestion that Nikki (school Chaplain) who was also in attendance, could attend a P&C meeting to share what she does. Also noted her desire for support with garden. • CE raised whether improvements to Deanmore Square playground could help with families leaving school grounds afterschool. 4.2 Event Idea - ‘Beers and Braids’ night • PC reached out to company ‘Beers and Braids’ to seek more information about an event for dads/male caregivers. • Awaiting more information from company. 4.3 Events going forward • To reduce discussion time during meetings, going forward sub-committees will be set up for events. • Sub-committee to arrange event and report back to broader P&C group.	4.1 RD to provide more info about playground options for next meeting and seek information from City of Stirling regarding Deanmore Square play area.
5. Reports 5.1 Treasurer’s Report – See attached report. 5.2 President’s Report – See attached report. 5.3 Principals report – SQ or PW not present. 5.4 Canteen Committee’s Report -.JK has been considering other opportunities for fundraising such as pre-packaged food that could be sold for morning tea. 5.5 Uniform Shop Report – CE provided update. Good number of volunteers, fully stocked. Need more promotion on bags. Preparing	5.4 JK to investigate options for pre-packaged food.

for kindy orientation sale. P&C rep to share info about P&C at kindy orientation. Resolution: That the attached reports be adopted.	5.5.1 CE to sell uniforms at kindy orientation. 5.5.2 PB to share P&C info. Has since advised not available. Alternative rep required.
6. Correspondence: 6.1 Correspondence In Resolution: . 6.2 Correspondence Out Resolution: That Correspondence Out be received as per attached list.	
7. Other Business 7.1 Request received from Mrs Bird for P&C funding to buy new Taiko Drum. Cost \$800 (GST to be confirmed). Discussion undertaken about the benefit to the school given the significant cost and smaller number of users. Vote undertaken to provide money for new drum. Vote passed. 7.2 Discussion about inviting Nikki Harvey (school Chaplain) to next meeting to share information and discussion gardening club support. 7.3 Discussion about companies that offer faction carnival dress-ups and accessories. 7.4 Candice from Healthways to come to a meeting Term 4.	7.1.1 EF – to confirm with Ricky that school has declined payment for drum, prior to advising Mrs Bird. 7.1.2 EF – to advise Mrs Bird that P&C approved payment. 7.2 RD to liaise wiht Nikki. 7.3 Add to planning day discussion. 7.4 MF to arrange.
8. Date of next Meeting: Wednesday 28 October 2026	
9. Meeting closed: 7:50pm (approx)	